

EFFECTIVE DECEMBER 1, 2011

Section Name: M&IE RATE TABLE

TOTAL	\$41	\$46	\$51	\$56	\$61	\$66	\$71
Breakfast	7	7	8	9	10	11	12
Lunch	11	11	12	13	15	16	18
Dinner	18	23	26	29	31	34	36
Incidentals	5	5	5	5	5	5	5
*75% Travel Days	\$32.00	\$36.00	\$40.00	\$44.00	\$47.00	\$51.00	\$55.00

***These are the rounded amounts to be used for all 75% Travel days.**

IN-STATE LODGING/M&IE GUIDELINES

IN-STATE Location City – (surrounding areas)	Lodging Rate Excludes taxes and surcharges	Meals and Incidental Expense (M&IE) Rate Includes: tips, taxes, personal telephone calls, laundry, and transportation to where meals are taken.
STANDARD	\$77	\$41
EXCEPTIONS		
Abington (Washington Co.)	\$88	\$46
Blacksburg (Montgomery Co.)	\$95	\$46
Charlottesville (Albemarle & Green Co.)	\$115	\$56
Chesapeake/Suffolk	10/1 – 5/31 \$77 6/1 – 8/31 \$86 9/1 – 9/30 \$77	\$56
Chesterfield/Henrico (includes Chesterfield and Henrico Counties)	\$83	\$51
Fredericksburg (Spotsylvania, Stafford, & Caroline Counties)	\$88	\$56
Loudoun County	\$108	\$61
Lynchburg (include Campbell County)	\$80	\$51
Manassas (Prince William County)	\$88	\$56
Norfolk and Portsmouth	\$89	\$61
Richmond (City Limits)	\$112	\$66
Roanoke (City Limits)	\$96	\$51
Virginia Beach	10/1 – 5/31 \$89	\$56

	6/1 – 8/31 \$151 9/1 – 9/30 \$89	
Wallops Island (includes Accomack County)	10/1 – 6/30 \$85 7/1 – 8/31 \$127 9/1 – 9/30 \$85	\$56
Warrenton (includes Fauquier Country)	\$92	\$46
Williamsburg (James City/York Co.)	10/1 – 10/31 \$77 11/1 – 8/31 \$96 9/1 – 9/30 \$77	\$51

OUT-OF-STATE - LODGING/M&IE GUIDELINES

OUT-OF-STATE Location	Lodging Rate Excludes taxes and surcharges	Meals and Incidental Expense (M&IE) Rate Includes tips, taxes, personal telephone calls, laundry and transportation to where meals are taken
STANDARD	\$88	\$46
EXCEPTIONS		
Arlington/ Ft.Worth/ Grapeville, TX (Tarrant County)	\$139	\$56
Atlanta, GA (includes Fulton, Cobb, DeKalb Counties)	\$133	\$56
Austin, TX (Travis)	\$108	\$71
Baltimore, MD	10/1 – 11/30 \$145 12/1 – 2/28 \$121 3/1 – 9/30 \$145	\$71
Baltimore County, MD	\$97	\$61
Boston / Cambridge, MA (includes Suffolk County, City of Cambridge)	9/1 – 10/31 \$221 11/1 – 3/31 \$158 4/1 – 6/30 \$201 7/1 – 8/31 \$183	\$71
Charleston, SC (includes Charleston, Berkeley, Dorchester Counties)	\$137	\$56
Charlotte, NC (includes Mecklenburg County)	\$97	\$51
Chicago, IL (includes Cook, Lake Counties)	9/1 – 11/30 \$190 12/1 – 3/31 \$130 4/1 – 6/30 \$171 7/1 – 8/31 \$155	\$71
Cincinnati, OH (includes Hamilton, Clermont Counties)	\$118	\$56

Cleveland, OH (includes Cuyahoga County)	\$101	\$56
Dallas, TX (includes Dallas County)	\$113	\$71
Denver / Aurora, CO (includes Adams, Arapahoe, Denver, Jefferson Counties)	\$149	\$66
Detroit, MI (includes Wayne County)	\$91	\$56
Floral Park / Garden City / Great Neck, NY (includes Nassau County)	\$142	\$66
Houston, TX (includes Johnson Space Center and Fort Bend, Harris and Montgomery Counties)	\$109	\$71
Kansas City, MO (includes Cass, Clay, Jackson, Platte Counties)	\$99	\$61
Las Vegas, NV (includes Clark County)	\$99	\$71
Los Angeles, CA (includes Los Angeles, Orange & Ventura Counties and Edwards AFB)	\$125	\$71
Manhattan, NY (includes Boroughs of Manhattan, Bronx, Brooklyn, and Queens; and Staten Island; and Counties of Kings, New York and Richmond)	9/1 – 12/31 \$295 1/1 – 3/31 \$204 4/1 – 6/30 \$241 7/1 – 8/31 \$216	\$71
Miami, FL (includes Miami-Dade County)	6/1 – 11/30 \$105 12/1 – 3/31 \$152 4/1 – 5/31 \$125	\$66
Minneapolis / St. Paul, MN (includes Hennepin and Ramsey Counties)	\$121	\$71
Nashville, TN (Davidson)	\$107	\$66
Newark, NJ (Essex, Bergen, Hudson and Passaic Counties)	\$120	\$61
New Orleans, LA (includes Jefferson, Orleans, Plaquemine Parishes, St. Bernard)	10/1 – 6/30 \$135 7/1 – 9/30 \$101	\$71
Orlando, FL (includes Orange County)	6/1 – 12/31 \$97 1/1 – 5/31 \$111	\$56
Palm Springs, CA (Riverside County)	9/1 – 12/31 \$99 1/1 – 5/31 \$115 6/1 – 8/31 \$82	\$71
Philadelphia, PA	9/1 – 11/30 \$143	\$66

(includes Philadelphia County)	12/1 – 8/31 \$137	
Phoenix/Scottsdale, AZ (includes Maricopa County)	9/1 – 12/31 \$105 1/1 – 5/31 \$128 6/1 – 8/31 \$80	\$71
Pittsburgh, PA (includes Allegheny County)	\$119	\$71
San Antonio, TX (includes Bexar County)	\$106	\$66
San Diego, CA (includes San Diego County)	\$133	\$71
San Francisco, CA (includes San Francisco County)	9/1 – 10/31 \$184 11/1 – 8/31 \$155	\$71
Savannah, GA (includes Chatman County)	\$95	\$56
Seattle, WA (includes King County)	\$137	\$71
St. Louis, MO (includes St. Louis and St. Charles Counties; Crawford, Franklin, Jefferson, Lincoln, Warren and Washington Counties)	\$104	\$66
Tampa/St. Petersburg, FL (Pinellas and Hillsborough Counties)	5/1 – 12/31 \$93 1/1 – 4/30 \$112	\$51
Washington, DC (includes Virginia cities of Alexandria, Falls Church and Fairfax; Virginia counties of Arlington and Fairfax; Maryland counties of Montgomery and Prince George)	9/1 – 10/31 \$226 11/1 – 2/28 \$183 3/1 – 6/30 \$224 7/1 – 8/31 \$169	\$71
White Plains / Tarrytown / New Rochelle, NY (includes Westchester County)	\$136	\$71

Alaska and Hawaii - see section [.400 Special Requirements for International Travel](#)