



MEMORANDUM

**TO:** Dr. Jerry Benson, Dr. Marilou Johnson, Dr. Merle Mast, Dr. Jane Hubbell  
Dr. Steve Evans, Dr. Robert Koslow, & Mr. Chris Nye

**FROM:** John D. Hulvey, Director, Sponsored Programs Administration and Accounting

**SUBJECT:** Virginia Department of Health (VDH) – AIDS Services and Education Grant

**DATE:** March 26, 2007

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The Virginia Department of Health's (VDH) Division of Disease Prevention (DDP) is accepting sealed proposals for the "AIDS Services and Education Grant". The purpose of this Request for Proposal (RFP) is to establish effective and innovative HIV prevention interventions for three pilot projects. The targeted populations are high risk individuals in rural areas, transgender persons, and incarcerated individuals. VDH's mission is to achieve and maintain optimum personal and community health by emphasizing health promotion, disease prevention, and environmental protection. A copy of the RFP may be accessed on the Sponsored Programs website under "Funding Sources" or directly at the following url: <http://www.vdh.virginia.gov/epidemiology/DiseasePrevention/funding.htm>. Click the following link to access all funding opportunities available through the DDP: [Request for Proposal for AIDS Services and Education Grant](#).

**Total Anticipated Funding Amount:** A total of \$200,000 is available. As this program targets hard-to-reach, underserved, and understudied populations, emphasis will be placed on the development of programs for which contractors will be able to show evidence of effectiveness and establish plans for replication at the end of the three year project period. **Initial period of Contract:** (1) year: July 1, 2007-June 30, 2008; Renewable for (2) one-year periods.

**Application Deadline:** Sealed Proposals will be received until **3:00 p.m. April 25, 2007** by: the Virginia Department of Health, OPGS - Attn: John Rouse, James Madison Building, Room 1214, 109 Governor Street, Richmond, VA 23219. (1) Original and (5) copies of the proposal shall be submitted in accordance with instruction on the first page of the RFP and under the specific requirements section.

**Eligibility:** All proposals must be received at this specific location on or before the date and hour stipulated (express shipment service highly recommended). Offerors should pay particular attention to ensure that the proposal is properly addressed. *Grant monies are not available for direct medical care or patient transportation, fund raising or lobbying.*

**\*OPTIONAL PRE-PROPOSAL CONFERENCE:** *An optional pre-proposal conference will be held in Richmond on April 4, 2007 at 10:00 am, 2<sup>nd</sup> floor conference room. The conference may be accessed by audio conference call. Questions may be faxed prior to the conference if desired. See page 13 of the RFP for additional information.*

All inquiries for program specific information should be directed to Jennifer Flannagan, at (804) 864-8015, fax (804) 864-8053 or e-mail [Jennifer.Flannagan@vdh.virginia.gov](mailto:Jennifer.Flannagan@vdh.virginia.gov). All other inquiries should be directed to John Rouse at (804) 864-7535, Fax (804) 864-7533, e-mail [John.Rouse@vdh.virginia.gov](mailto:John.Rouse@vdh.virginia.gov).

***If this information does not serve you, please forward it to the appropriate person(s). For further assistance in submitting a grant application for this funding opportunity, please contact Sponsored Programs at 568-6872.***

From the desk of...  
*John D. Hulvey*  
Director,  
Sponsored Programs  
Administration & Accounting