

*James Madison University
Department of Kinesiology
Exercise Science and Leadership Practicum/Internships
Agency Supervisor Interview Report
(Agency Acceptance Form)*

Student interviewed: _____ Date of interview: _____

Semester Fall/Spring/Summer _____ (year) Dates of Practicum/Internship: Starting _____ Complete _____

Agency representative completing interview: _____

Position at Agency: _____

Please check one of the following:

_____ I accept this individual for placement in a: (check the appropriate category below):

_____ Practicum: a minimum of 6 hours per week for the semester (90 hours total)

_____ Internship: a minimum of 40 hours per week for 8 weeks (320 hours total)

_____ other (please specify): _____

_____ I cannot accept this individual for a fieldwork placement at this time. In order to assist with the future placement of students, please briefly outline the basis for your acceptance or rejection.

Name of Agency: _____

Contact Person at Agency: _____

Address: _____

Phone: _____ e-mail address _____

Signed _____ Date: _____

Please discuss with the student his/her goals, and the objectives, and duties, which will be completed during their practicum/internship experience. The student should submit a copy of these in writing to the university supervisor for approval.

Please return a copy of this form to:

Jana Walters
Department of Kinesiology, MSC 2302
JMU
Harrisonburg, VA 22807

540-568-4864
walterjr@jmu.edu