



Office of Youth Safety
Minor Emergency Contact / Pick-Up Authorization Form
September 2024 - August 2025

PROGRAM/EVENT/CAMP INFORMATION

PROGRAM/EVENT/CAMP _____ PROGRAM/EVENT/CAMP ID _____

PROGRAM/EVENT/CAMP DATES _____

MINOR IDENTIFICATION

NAME _____
Last First MI

BIRTH DATE _____

GENDER _____
(optional)



Insert Minor's Image Here
(optional)

PRIMARY CONTACTS

NAME _____ CELL PHONE (____) _____
Last First

RELATIONSHIP _____ HOME PHONE (____) _____

NAME _____ CELL PHONE (____) _____
Last First

RELATIONSHIP _____ HOME PHONE (____) _____

EMERGENCY CONTACTS

Please input the contact information below for two additional individuals not listed above who can serve as emergency contacts. These individuals will not be contacted unless the primary contacts above are unavailable.

NAME _____ CELL PHONE (____) _____
Last First

RELATIONSHIP _____ HOME PHONE (____) _____

NAME _____ CELL PHONE (____) _____
Last First

RELATIONSHIP _____ HOME PHONE (____) _____

MINOR PICK-UP AUTHORIZATION

The only people permitted to pick up a minor from a JMU supported activity are the primary or emergency contacts. Parents/Guardians are permitted to list additional individuals who are authorized to pick up their children below.

NAME _____
Last First

NAME _____
Last First

PECs retain the right to check the ID of anyone who picks up a minor.

PARENT/GUARDIAN PRINTED NAME _____

SIGNATURE _____ DATE _____

**Form to be submitted to Office of Youth Safety.
A copy should be maintained by Camp/Supporting Unit following JMU Policy 1109-Records Management.**