**Application for WRTC Undergraduate Internship**

**Notice:** Because of changing legislation regarding how students are allowed to intern in other states, you must receive approval from the internship coordinator prior to accepting an internship in any state other than Virginia.

**Student Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | Click here to enter text. | **ID #** | Click here to enter text. | |
| **Name** | Click here to enter text. | **Email** | Click here to enter text. | |
| **Phone** | Click here to enter text. |  | |  |

**International students:** Please note that you are required to adhere to all policies and current laws with regard to your visa status during your internship. Please contact the International Students and Scholars Services Office with any questions regarding compliance.

**Prerequisites**

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| --- | --- |
| **Course** | **Semester Completed** |
| **WRTC 300** | Click here to enter text. |
| **WRTC 301** | Click here to enter text. |
| **Jr/Sr. (60 or more cr.)** | Total credits earned: Click here to enter text. |

**Internship Provider Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Organization** | Click here to enter text. | | |
| **Address** | Click here to enter text. | | |
|  | Click here to enter text. | | |
| **Supervisor’s Name** | Click here to enter text. | **Title** | Click here to enter text. |
| **Supervisor’s Phone** | Click here to enter text. | **Email** | Click here to enter text. |

*Please note, in order to ensure fairness and to meet the requirements of gaining experience in an authentic workplace,* ***you are not permitted to work for parents or other closely related family.***

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| **List your job description or the expectations of this position** |
| Click here to enter text. |
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