THE COMMONWEALTH OF VIRGINIA

THE VISITORS OF JAMES MADISON UNIVERSITY

 Volume XXXXIV No. 2

**Minutes of the Meeting of January 17, 2014**

The Visitors of James Madison University met on Friday, January 17, 2014 in the Festival Conference and Student Center Board Room on the campus of James Madison University. Mr. Joseph Funkhouser, Rector, called the meeting to order at 1:07 pm.

 **PRESENT:**

Allen, Susan

Bartee, Ken

Battle, Mike

Cuevas, Pablo

Devine, Ron

DuVal, Barry

Forbes, Lois, Vice Rector

Funkhouser, Joseph, Rector

Gilliam, Leslie

Smith, Steve

Thomas, Mike

Thompson, Fred

Mosser, Jacob, Student Member 2013-14

 Harper, Donna, Secretary

**ABSENT:**

Fiorina, Carly

Rainey, Don

Rexrode, David

**ALSO PRESENT:**

Alger, Jonathan, President

Benson, A. Jerry, Provost and Senior Vice President for Academic Affairs

King, Charles, Senior Vice President for Administration and Finance

Langridge, Nick, Vice President for University Advancement

Warner, Mark, Senior Vice President for Student Affairs and University Planning

Egle, Don, Senior Director of Communications & University Spokesperson

McGraw, David, Speaker, Faculty Senate

Jedlicka, Jake, President, Student Government Association

Wheeler, Susan University Counsel

**APPROVAL OF MINUTES**

On motion of Mrs. Forbes, seconded by Mr. Devine, the minutes of the October 4, 2013 meeting were approved.

**COMMITTEE REPORTS**

**Athletics Committee**

Mr. Ron Devine, Chair, presented the report of the Athletics Committee. The minutes of the October 4, 2013 meeting were approved. (Attachment A)

Mr. Devine reported on the following topics from the committee meeting:

1. Coach Everett Withers was introduced as the new Head Football Coach and Mr. David Biancamano was introduced as the Associate Athletic Director for Fundraising and External Operations;
2. A sports update was given on the basketball teams, as well as swimming and diving;
3. Mr. Bourne gave an update on facility upgrades for three playing fields;
4. Mr. Bourne gave an update on the progress of the consultant’s report on Title IX;
5. Ms. Casey Carter, Associate Athletic Director for Student-Athlete Services discussed the federal and NCAA measurements for graduation rates; and
6. Mr. Geoff Polglase, Deputy Athletic Director, reported the continuing work with CarrSport Consulting in developing the Athletic Strategic Plan.

On motion of Mr. Devine, seconded by Mrs. Forbes, the Athletics report was accepted.

**Audit Committee**

Ms. Fred Thompson, Chair, presented the report of the Audit Committee. The minutes of the October 4, 2013 meeting were approved. (Attachment B)

Mr. Thompson reported on the following topics from the committee meeting:

1. Mr. John Knight, Assistant Vice President for Finance reviewed the engagement memo from the Auditor of Public Accounts for the annual financial audit; and
2. Ms. Becky Holmes, Director for Audit and Management Services, presented information on fraud prevention, detection and response at JMU.

On motion of Mr. Thompson, seconded by Mrs. Forbes, the Audit report was accepted.

**Development Committee**

Mrs. Leslie Gilliam, Chair, presented the report of the Development Committee. The minutes of the October 4, 2013 meeting were approved. (Attachment C)

Mrs. Gilliam reported on the following topics from the committee meeting:

1. Mr. Jeff Gilligan, Assistant Vice President for Development, introduced new staff members in the Development Office;
2. Mr. David Biancamano, Associate Athletic Director for Fundraising and External Operations reported the current fundraising efforts of the Duke Club and the upcoming 2014 campaign, as well as the Regional Volunteer System and the Strategic Stewardship Plan;
3. Mr. Tom Schaeffer, President of the JMU Foundation, and Dr. Linwood Rose, Vice President for Strategic Planning and President Emeritus, presented the strategic planning efforts of the JMU Foundation including the newly approved mission, vision, values and director responsibilities;
4. Ms. Sheila Williams Smith, Assistant Vice President for Campaign Management, shared an update regarding the campaign planning study in partnership with Marts and Lundy;
5. Mr. Nick Langridge, Vice President for Advancement, recommended the renaming of the Development Committee to the Advancement Committee; and
6. Mr. Steve Smith, Associate Vice President for Constituent Relations, presented a proposed giving initiative, the Madison Trust.

On motion of Mrs. Gilliam, seconded by Mrs. Forbes, the Development report was accepted.

**Education and Student Life**

Mrs. Lois Forbes, Chair, presented the report of the Education and Student Life Committee. The minutes from the October 4, 2013 meeting were approved. (Attachment D)

Mrs. Forbes reported on the following topics from the committee meeting:

1. Dr. Josh Bacon, Associate Dean of Students and Director of Judicial Affairs gave a presentation on Restorative Justice and its role at JMU;
2. Dr. Jerry Benson, Provost and Senior Vice President for Academic Affairs, provided an overview of the JLARC Report on Academic Spending and Workload; and
3. Heard reports from the Student Government Association President, the Speaker of the Faculty Senate and the Student Member to the Board.

On motion of Mrs. Forbes, seconded by Mrs. Gilliam, the Education and Student Life report was accepted.

#### Finance and Physical Development Committee

Mr. Ken Bartee, Chair, presented the report of the Finance and Physical Development Committee. The minutes from the October 4, 2013 meeting were approved. (Attachment E)

Mr. Bartee reported on the following from the committee meeting:

1. Mr. John Knight, Assistant Vice President for Finance reviewed the financial report and gave an update on the University’s Auxiliary Services Reserve;
2. Mr. Knight also presented a review of the University debt portfolio for the fiscal year 2014;
3. Mr. Charles King, Senior Vice President for Administration and Finance briefed the committee on the Governor’s 2014-16 biennial budget;
4. Mr. King presented the three budget amendments submitted to the General Assembly on January 18, 2014:
	1. Operating Funds for Duke Hall $ 1,086,525 (GF)

and Student Success Center $ 1,177,068 (NGF)

* 1. Dining Hall Project $80,736,705 (NGF)

(Replacement of D-Hall, which was

included in the University’s Six-Year

Capital Plan and approved by the

board on April 5, 2013.)

* 1. University Service Annex $ 8,000,000 (NGF)
1. Mr. King presented several requests to grant easements.

On motion of Mr. Bartee, seconded by Mr. Devine, approved the following easements to the City of Harrisonburg:

* 1. City of Harrisonburg for a public access easement on West Grace Street. This easement is needed for the installation of a bus stop;
	2. City of Harrisonburg for the widening of West Grace Street. This easement is needed for the installation of additional storm water infrastructure and addition of a bike lane;
	3. City of Harrisonburg for vacating a sanitary sewer and overhead electric line on Kyle Street;
	4. City of Harrisonburg for vacating a sanitary sewer line that bisects the building site;

On motion of Mr. Bartee, seconded by Mr. Battle, approved an easement to Verizon South for the installation and maintenance of telecommunication lines along the south side of West Grace Street;

1. Mr. King presented the proposed 2014 Summer Tuition and Fees that reflect no increase;

On motion of Mr. Bartee, seconded by Mrs. Gilliam, approved no increase for the 2014 summer tuition and fees; and

 7) Ms. Diane Stamp, Assistant Vice President for Budget Management provided an overview of various pricing structure models of Virginia institutions.

On motion of Mr. Bartee, seconded by Mr. Devine, the Finance and Physical Development report was accepted.

**PRESIDENT’S REPORT**

Mr. Alger presented information on the following: (Attachment F)

1. December Commencement had over 700 students graduating and G.J. Hart, President of California Pizza Kitchen as the speaker;
2. JMU remains a leader in study abroad participation according to the 2013 report by the Institute of International Education;
3. JMU has teamed with the University of Salamanca to offer a dual master’s program;
4. The Marching Royal Dukes led the Macy’s Thanksgiving Day Parade and participated in the gubernatorial inauguration parade;
5. JMU’s Army ROTC Ranger Team placed 1st at the 4th Brigade’s Ranger Challenge competition;
6. Recognized Dr. Cindy Rubenstein who received the Excellence and Innovation in Teaching Award from the American Association of Colleges of Nursing and Brian Utter who received a $300,000 grant from the Physics Teacher Education Coalition;
7. The MBA program in Information Security ranked tied for 9th as the best online business program;
8. Informed the board the following searches are underway: Dean of the College of Integrated Science and Engineering, Dean of the College of Health and Behavioral Studies, and Vice Provost for Research and Scholarship; and
9. Provided an update on the following facilities: Duke Hall, Student Success Building, Grace Street Housing, and the Ice House.

**STRATEGIC PLANNING UPDATE**

Dr. Mark Warner, Senior Vice President for Student Affairs and University Planning and Dr. Brian Charette, Associate Vice President for University Planning presented the proposed 2014-2020 Strategic Plan. (Attachment G) President Alger also expressed the importance of the process and the upcoming implementation of this Strategic Plan. Mr. Devine thanked Dr. Warner and Dr. Charette and others for their hard work in directing this process.

On motion of Mrs. Forbes, seconded by Mr. Devine, approved the 2014-2020 Strategic Plan including Mission, Vision, Values, Core Qualities and Goals.

**GOVERNOR’S 2014-16 BIENNIAL BUDGET UPDATE**

Mr. Charles King, Senior Vice President for Administration and Finance, updated the board on the Governor’s 2014-16 biennial budget. (Attachment H)

**BOARD BY-LAWS UPDATE**

Mrs. Donna Harper, Secretary to the Board of Visitors and Vice President for Access and Enrollment Management reviewed the revisions to the board by-laws. (Attachment I) On motion of Mr. Battle, seconded by Mr. Smith, the proposed changes were approved.

**HONORS PROGRAM**

Dr. Barry Falk, Honors Program Director, Ms. Michelle Amaya, Class of 2014 and Ms. Victoria Price, Class of 2015 presented information on the Honors Program. (Attachment J)

Rector Funkhouser then called for the board to move into Closed Session. Mrs. Forbes made the following motion:

“I move the Board go into closed session to discuss the following matters: 1) pursuant to Virginia Code Section 2.2-3711 A-1, to discuss personnel matters involving promotions, retirements, hiring, resignations, salary adjustments, and status changes of various faculty members, administrators and appointees, as well as the performance of specific individuals;

2) pursuant to Section 2.2-3711-A-3 of the Code of Virginia to discuss the acquisition/disposal of real property; 3) pursuant to Section 2.2-3711 A-7 of the Code of Virginia to consult with legal counsel and be briefed by staff members/consultants pertaining to litigation.”

The motion was seconded by Mrs. Gilliam and the Board moved into closed session.

Following the closed session, Mr. Funkhouser then stated the following:

**During the closed session, the board discussed only matters lawfully**

 **exempted from open meeting requirements and only those types of matters**

 **identified in the motion for the closed session.**

**RECORDED VOTE: the following is an affirmative recorded, member by**

 **member vote:**

Allen, Susan

Bartee, Ken

Battle, Mike

Cuevas, Pablo

Devine, Ron

Forbes, Lois

Funkhouser, Joseph

Gilliam, Leslie

Smith, Steve

Thomas, Mike

Thompson, Fred

Mr. Funkhouser then asked if there were any motions to come forward.

On motion of Mr. Smith, seconded by Mrs. Gilliam, approved the personnel action report.

On motion of Mr. Bartee, seconded by Mr. Battle, approved the purchase at 601 Locust Hill Drive at a purchase price of $270,000.

On motion of Mr. Bartee, seconded by Mrs. Gilliam, approved the purchase at 718 Hickory Hill Drive at a purchase price of $330,000.

**ADJOURNMENT**

There being no further business, on motion of Mr. Devine, seconded by Mrs. Gilliam, the Board voted to adjourn. The meeting was adjourned at 4:00 pm.

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 Joseph Funkhouser, Rector

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Donna L. Harper, Secretary