**THE COMMONWEALTH OF VIRGINIA**

**THE VISITORS OF JAMES MADISON UNIVERSITY**

Volume XXXXIV No. 1

**Minutes of the Meeting of September 28, 2012**

The Visitors of James Madison University met on Friday, September 28, 2012 in the Festival Conference and Student Center Board room on the campus of James Madison University. Mr. Joseph Funkhouser, Rector, called the meeting to order at 1:00 pm.

**PRESENT:**

Bartee, Ken

Battle, Mike

Cuevas, Pablo

Devine, Ron

DuVal, Barry

Forbes, Lois, Vice Rector

Funkhouser, Joseph, Rector

Gilliam, Leslie

Rainey, Don

Rexrode, David

Smith, Steve

Thomas, Mike

Mosser, Jacob, Student Member 2012-13

Harper, Donna, Secretary

**ABSENT:**

Allen, Susan

Fiorina, Carly

Thompson, Fred

**ALSO PRESENT:**

Alger, Jonathan, President

Benson, A. Jerry, Interim Provost and Senior Vice President for Academic Affairs

King, Charles, Senior Vice President for Administration and Finance

Langridge, Nick, Acting Vice President for University Advancement

Warner, Mark, Senior Vice President for Student Affairs and University Planning

Egle, Don, Director of Public Relations

McGraw, David, Speaker, Faculty Senate

Klein, Matt, President, Student Government Association

Wheeler, Susan University Counsel

**APPROVAL OF MINUTES**

On motion of Mr. Devine, seconded by Mrs. Forbes, the minutes of the June 1, 2012 meeting were approved.

**PRESIDENT’S REPORT**

Mr. Alger presented information on the following: (Attachment A)

1. Information on the number of new faculty and enrollment figures;
2. The two new colleges are underway: College of Health & Behavioral Studies and the College of Integrated Science & Engineering;
3. On-line courses and programs offered by the university;
4. SACS reaffirmation and the Quality Enhancement Plan;
5. Update on the Listening Tour – “Why Madison?”
6. 4-VA and the Governor’s grant for a “lab school” (comments by Dr. John Almarode, Principal Investigator);
7. Successful move-in for freshmen and block party hosted by the city;
8. The Strategic Planning process the university is implementing;
9. Establishment of a task force to study Employee Compensation;
10. Virginia Longitudinal Data System and Wage Outcomes Report; and
11. Facilities update.

**COMMITTEE REPORTS**

**Athletics Committee**

Mr. Ron Devine, Chair, presented the report of the Athletics Committee. The minutes of the June 1, 2012 meeting were approved. (Attachment B)

Mr. Devine reported on the following topics from the committee meeting:

1. Introduced new softball coach, Mickey Dean;
2. Introduced Jennifer Phillips, Associate Director for Compliance and the Senior Woman Administrator (replacing Shelia Moorman);
3. Conference update;
4. Sexual Assault Program;
5. Academic Support Services – role of advisers; and
6. Future strategic plan for athletics.

On motion of Mr. Devine, seconded by Mr. Bartee, the Athletics report was accepted.

**Audit Committee**

Mr. Steve Smith, substituting for the Chair, presented the report of the Audit Committee. The minutes of the June 1, 2012 meeting were approved. (Attachment C)

Mr. Smith reported on the following topics from the committee meeting:

1. Financial Audit will be completed early in relation to the SACS reaffirmation; and
2. The Annual report for 2012-13 goals and the internal audit plan for 2012-13 were reviewed.

On motion of Mr. Smith, seconded by Mrs. Gilliam, the Audit report was accepted.

**Development Committee**

Mrs. Leslie Gilliam, Chair, presented the report of the Development Committee. The minutes of the June 1, 2012 meeting were approved. (Attachment D)

Mrs. Gilliam reported on the following topics from the committee meeting:

1. Private giving totals (Annual Giving, Individual Major Gifts, Organization Major Gifts and Planned Gifts) for FY13 and Duke Club total for FY12;
2. Listening Tour – “Why Madison”; and
3. University preparation for the second capital campaign.

On motion of Mrs. Gilliam, seconded by Mr. Smith, the Development report was accepted.

**Education and Student Life**

Mrs. Lois Forbes, Chair, presented the report of the Education and Student Life Committee. The minutes from the June 1, 2012 meeting were approved. (Attachment E)

Mrs. Forbes reported on the following topics from the committee meeting:

1. Educational Quality – Assessment of Student Learning Outcomes and Student Engagement; and
2. Reports from the President of the Student Government Association; Speaker of the Faculty Senate, and the Student Member of the Board.

On motion of Mrs. Forbes, seconded by Mrs. Gilliam, the Education and Student Life report was accepted.

#### Finance and Physical Development Committee

Mr. Ken Bartee, Chair, presented the report of the Finance and Physical Development Committee. The minutes from the June 1, 2012 meeting were approved. (Attachment G)

Mr. Bartee reported on the following topics from the committee meeting:

1. Quarterly Financial Report;
2. 2011-12 Receivable Write-offs;
3. 2013-14 Budget Requests; and
4. Capital Projects.

On motion of Mr. Bartee, seconded by Mr. Devine, the Finance and Physical Development report was accepted.

**SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS (SACS)/COMMISSION ON COLLEGES (COC) UPDATE**

Dr. Herb Amato, Associate Dean, University Studies and Dr. R. Ann Myers, Department Head, Social Work presented an update on the process and status to date on the university’s reaffirmation. (Attachment H)

**QUALITY ENHANCEMENT PLAN**

Dr. Lee Sternberger, Executive Director, International Programs discussed the current stage of the Quality Enhancement Plan as part of the reaffirmation process. (Attachment I)

**SIX YEAR PLAN**

Dr. Mark Warner, Senior Vice President for Student Affairs and University Planning; Dr. Jerry Benson, Interim Provost and Senior Vice President for Academic Affairs; and Mr. Charles King, Senior Vice President for Administration and Finance presented the revisions to the Six Year Plan to be submitted to SCHEV. (Attachment J)

On motion of Mrs. Forbes, seconded by Mr. Devine, the revisions to the Six Year Plan were approved.

**2013-14 BUDGET REQUESTS**

Mr. Charles King, Senior Vice President for Administration and Finance presented the proposed 2013-14 budget requests. On motion of Mr. Bartee, seconded by Mrs. Forbes, the budget requests were approved. (Attachment K)

Rector Funkhouser then called for the board to move into Closed Session. Mrs. Forbes made the following motion:

“I move the Board go into closed session to discuss the following matters: 1) pursuant to Virginia Code Section 2.2-3711 A-1, to discuss personnel matters involving promotions, retirements, hiring, resignations, salary adjustments, and status changes of various faculty members, administrators and appointees, as well as the award of tenure to faculty members;

2) pursuant to Section 2.2-3711-A-3 of the Code of Virginia to discuss the acquisition/disposal of real property; 3) pursuant to Section 2.2-3711 A-7 of the Code of Virginia to consult with legal counsel and be briefed by staff members/consultants pertaining to litigation.”

The motion was seconded by Mr. Duval and the Board moved into closed session.

Following the closed session, Mr. Funkhouser then stated the following:

**During the closed session, the board discussed only matters lawfully**

**exempted from open meeting requirements and only those types of matters**

**identified in the motion for the closed session.**

**RECORDED VOTE: the following is an affirmative recorded, member by**

**member vote:**

Bartee, Ken

Battle, Mike

Cuevas, Pablo

Devine, Ron

Duval, Barry

Forbes, Lois

Funkhouser, Joseph

Gilliam, Leslie

Rainey, Donald

Rexrode, David

Smith, Steve

Thomas, Mike

Mr. Funkhouser then asked if there were any motions to come forward.

On motion of Mr. Devine, seconded by Mr. Cuevas, approved the personnel action report.

**ADJOURNMENT**

There being no further business, on motion of Mrs. Forbes, seconded by Mr. Devine, the Board voted to adjourn. The meeting was adjourned at 4:25 pm.

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Joseph Funkhouser, Rector

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Donna L. Harper, Secretary