

To: Valley Scholars
From: Shaun Mooney and Dixie Davis
Re: College letter of recommendation

In preparation for writing a letter of recommendation for you, the following information is needed:

Please list your membership and responsibility in school clubs and organizations. (examples: member of National Honors Society, President of SCA)

Please list academic/leadership workshops and conferences you have attended.

Please list your employment experiences.

Please list your sports activities.

Please list your involvement in community service projects.

Please list your interest in areas of study.

Name:

Address:

Email address: