**2.5.24 BILLING STATEMENT**

This is to inform you that a billing statement has been processed and is ready to view in Madison Money Manager (M3). You are receiving this email because you have a balance due on your student account. This balance may be past due and could result in a registration hold being placed on your account. Holds will be placed on past due accounts tomorrow, Tuesday, February 6th. UBO holds ONLY prevent adding further classes and requesting a transcript or diploma. UBO holds do not block class attendance or any other service. To avoid penalty, please resolve your account quickly. Late payment fees of 3% of the balance will be assessed on any balance remaining after Friday, March 1st, 2024.

For questions about your statement, please contact the University Business Office (540/568-6505 or [ubo@jmu.edu](mailto:ubo@jmu.edu)).

If you were expecting financial aid and it has not posted to your account or is not listed as a pending credit, please check your MyMadison or contact the Financial Aid Office at 540/568-7820.

New enrollments in the payment plan are now unavailable for Spring semester. If you already have a semester payment plan and the statement indicates a balance that you want to include in the payment plan, please call the University Business Office during business hours at 540/568-6505.

Students can view, print, and pay statements by logging into MyMadison at <https://mymadison.jmu.edu> - and clicking on the "M3 – My Student Account" link, which is located in their Student Center via the student tab in MyMadison.

Authorized Users can view, print, and pay statements at <https://commerce.cashnet.com/JMU_PROD_WEB>. If you are an Authorized User and don't know your password, click the "Forgot Password" link on that screen to reset your password.

Further information can be found at <http://www.jmu.edu/ubo>.