**2.20.23 BILLING STATEMENT (Late Fee Warning)**

This is to inform you that a billing statement has been processed and is ready to view in Madison Money Manager (M3). You are receiving this email because you have a balance due on your student account. If this balance is past due, a registration hold has been placed on your account. UBO holds ONLY prevent adding further classes and requesting a transcript or diploma. UBO holds do not block class attendance or any other service. To avoid penalty, please resolve your account quickly. Late payment fees of 3% of the balance will be assessed on any balance remaining after Friday, March 3rd, 2023.

For questions about your statement, please contact the University Business Office (540/568-6505 or [ubo@jmu.edu](mailto:ubo@jmu.edu)).

If you were expecting financial aid for the semester and it has not posted to your account and is not listed as a pending credit on your statement, please contact the Financial Aid Office at 540/568-7820. Any pending loans have now been removed from your statement, but may still be showing under your account overview as pending.

New enrollments in the payment plan are now unavailable for Spring semester. If you already have a semester payment plan and the statement indicates a balance that you want to include in the payment plan, please call the University Business Office during business hours at 540/568-6505.

Students can view, print, and pay statements by logging into MyMadison at <https://mymadison.jmu.edu> - and clicking on the "M3 – My Student Account" link, which is located in their Student Center via the student tab in MyMadison.

Authorized Users can view, print, and pay statements at [https://urldefense.com/v3/\_\_https://commerce.cashnet.com/JMU\_PROD\_WEB\_\_;!!N6YHze6lT7thMl0!OfWsfU\_gXK7Tl3CxgoOyOwfAZyQU1W9aInbcUUF3EIQiXjdofdCwbW53s3P4-43LqNWiCl0ZThHP$](https://urldefense.com/v3/__https:/commerce.cashnet.com/JMU_PROD_WEB__;!!N6YHze6lT7thMl0!OfWsfU_gXK7Tl3CxgoOyOwfAZyQU1W9aInbcUUF3EIQiXjdofdCwbW53s3P4-43LqNWiCl0ZThHP$) If you are an Authorized User and don't know your password, click the "Forgot Password" link on that screen to reset your password.

Further information can be found at <http://www.jmu.edu/ubo>