

# The Places You'll Grow!

TD Competency Model Certificate  
Tracking Sheet

**Administrative Skills**

\_\_\_\_\_  
TD#, Title / Date Completed

**Communication**

\_\_\_\_\_  
TD#, Title / Date Completed

**Diversity, Equity,  
Inclusion,  
Accessibility &  
Belonging  
(DEIAB)**

\_\_\_\_\_  
TD#, Title / Date Completed

**Customer Service**

\_\_\_\_\_  
TD#, Title / Date Completed

**Supervision/  
Management**

\_\_\_\_\_  
TD#, Title / Date Completed

**Team Building**

\_\_\_\_\_  
TD#, Title / Date Completed

**Leadership**

\_\_\_\_\_  
TD#, Title / Date Completed

**Work/Life  
Wellness**

\_\_\_\_\_  
TD#, Title / Date Completed

1. View the TD Competency Model webpage:  
<https://www.jmu.edu/talentdevelopment/competencies/index.shtml>

2. Decide on workshops, register, and attend

3. Record TD#, workshop title and date completed on this tracking sheet

4. Send to TD when complete to receive your Certificate of Completion

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**JACard#:** \_\_\_\_\_

Please contact us with any questions you may have:

**JMU Talent Development**

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**Talent Development**