Application for Conference Presentation Support 2020-2021

The Institute for Stewardship of the Natural World is pleased to be able to support JMU faculty and students presenting their scholarly and creative work related to environmental stewardship and sustainability at professional conferences (virtually and in person). To apply for funding, carefully complete this form, print it out and obtain the necessary signatures. Once all signatures are obtained, email a scanned copy to stewardship@jmu.edu. Applications are due at least 30 days in advance of the proposed participation. Applicants offered funding will be notified by email. Please submit one form per applicant requesting funding. Applications are accepted on a rolling basis.

Applicant Information	
Name	**University e-mail address**
Phone number	
Department	
Major (Student applicants only)	

Project Summary
Title of presentation
Summary (250 words or less)
Please explain briefly how your presentation relates to environmental stewardship and/or sustainability.

Indicate which, if any, of the following apply. You may check more than one box. (Student applicants only)	
☐ Honors Thesis ☐ Class project ☐ Capstone Project ☐ Internship	☐ Volunteer experience ☐ Service learning project ☐ International project ☐ Sponsored research/grant funded project ☐ Other (please specify)

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Conference Information

Name of conference	
Location (City, State)	
Web address for registration	
Dates	
Presentation accepted	yes ☐ (required) no ☐ justification for exception:

Estimated Expenses

Conference Fee	$
Estimated Airfare	$
Personal Vehicle Mileage (estimate cost at # of miles X $.53/mile)	$
Lodging (see rate table for limits) (#nights@ ?/night)	$
Meals & Per Diem (not eligible for funding by the ISNW)	$
Other (Specify)	$
TOTAL EXPENSES	$
Other anticipated support (program, department)	$
FUNDING REQUESTED FROM OESS	$

Affirmations and Approvals

By signing below, the applicant agrees to the following:
1. Information about the application and award may be used on the web or in other public materials.
2. Within 30 days after presenting, the applicant must submit a photograph and summary relevant to the work they presented at the conference that can be used by the ISNW to publicize the accomplishment.

Applicant's signature and date	

The signatures below indicate understanding and agreement with the following:
1. (If applicable) The faculty supervisor agrees to the student terms above and will assist the student in developing a high-quality professional product.
2. The funds will be provided by the ISNW via Budget Revision to the department of the AUH signing below.
3. The department receiving the funds agrees to expend the funds according to university policy.
4. Information about the application and award may be used on the web or in other public materials.

Name of Faculty Supervisor (Student applicants only)		**Signature and date**	
Name of AUH		**Signature and date**	
Name of Dean		**Signature and date**	
Name of Fiscal Contact		**Fiscal Contact Email**	