



James Madison University Staff Emeriti Association

Minutes – January 15, 2019 (9:00 am, Wine Price Building, Conference Rm 3030)

Attendees: Tina Updike, Jane Beach, Rosemary Brenner, Norma Burkholder, Alma Hale-Cooper, Gail May, Barbara Monger, Louise White, Milla Sue Wisecarver, and Kathy Sarver.

Welcome New Members. Tina welcomed new members Rosemary Brenner, Barbara Monger and Louise White. Former member Mike Lam stepped off the committee in December.

Approval of Minutes from November 27, 2018 meeting.

Minutes from the meeting on November 27, 2018 were unanimously approved. These will be posted to the SEA website.

Staff Emeriti membership (Tina and Milla Sue):

- Tiffany French, HR retirement specialist, notified Tina that 3 staff retirees have been approved for emeriti status: Gwen Armentrout, Vivian Ferris, and Judy Marshall.
- Tiffany also confirmed that 2 staff retirees have been approved under the retroactive program: Deborah Rexrode and Frances Dovel.
- Staff Emeriti Association welcome packets have been sent to all five of these staff retirees. We still need to receive the permission to contact information cards from earlier approved new members: Victoria Nuckols, Bill Posey, and Debbie Pine.
- Tina asked the new committee members to let her know by Friday of any possible retroactive nominees.

- Diane Yerian, Director of Human Resources, will be retiring as of April 1, 2019. Her last day in the office is February 8th. Tina will schedule a meeting with Diane prior to that date to get an update on the retroactive staff emeriti program, the status of the SEA budget, who to submit the annual report to, and to discuss the possibility of HR comping the luncheon with President Alger in May 2019.

Goal #3: Increase awareness: (Tina):

- Tina submitted updates for the SEA website to Reagan Neese, which included photos of the Hotel Madison tour and lunch and the write-ups for our January and February lunches. These have been posted. Following this meeting, she will send the approved November 27th meeting minutes, the January 15th meeting agenda, photos from the Holiday Gala, an updated Steering Committee member list, and a revised “Greetings” message.
- The SEA Madison Magazine article for the Spring/Summer issue is due January 23rd. Discussion was held on what to highlight in the article. It was decided to include a write-up of the successful November lunch and tour and the Holiday Gala. Also, to include upcoming speakers, such as President Alger with his “State of the University” address and LLI Director Rodney Wolfenbarger speaking on the program’s spring semester of activities. Tina will send the copy and photos from the events by the deadline.

Goal #1: Membership development: (Tina, Milla Sue and Jane):

- **December Holiday Gala and January lunch**

Tina reported that 10 members attended the Holiday Gala and Milla Sue reported the January luncheon had 14 yeses, 13 attending and 9 regrets.

- **Future Luncheon Dates**

- Monday, Feb. 11, to be held at Union Station restaurant with LLI Director, Rodney Wolfenbarger, speaking. The email invitation will be sent to the membership on Friday, Jan. 25 and a reminder on Friday, Feb. 1.
- Tuesday, March 12. This date is also a LLI brown bag luncheon, which we can incorporate as an activity.
- Wednesday April 10
- Tuesday, May 14. This date is a change from our usual schedule due to President Alger’s availability.

- Friday, June 14
- Monday, July 8
- Tuesday, Aug 13
- Wed., Sept 11
- Thurs, Oct 10
- Fri, Nov. 8
- December no luncheon, as the Holiday Gala will be scheduled that month.

Other Activity details discussed were:

- Tina has been in touch with the President's Office on the lunch and “State of the University” address. Tuesday, May 14 is the President’s available date. Kathy Sarver, our liaison with Planned Giving, will assist us in organizing this event. Gail May will contact Special Events to reserve Montpelier Room in E Hall.
- The Morrison-Bruce Center’s Health and Wellness program is April 6-7 at a cost of \$150 per person. This is an event for JMU alumni, but Kathy Sarver will check on whether SEA members might be able to participate.
- Other ideas are for a tour of D-Hall and mini-golf at Mulligan's. Jane will get in touch with both D-hall and Mulligan's about availability of these venues. Tina asked members to submit other ideas for activities.
- Milla Sue requested feedback on the luncheon series, including the incorporation of speakers or special topics. Feedback was in favor of a mixture of events with speakers and simply social events.
- Jane will follow up at the next meeting regarding a SEA bus trip through Rockingham County Parks & Recreation.
- Milla Sue followed-up with Sprint on the Smart Phone 101 workshops for early 2019. They do not currently have the staffing to conduct these as a SEA exclusive event. She will send information to the membership on where they can register for these on their own.

Goal #2: Volunteer activity: (Tina):

Volunteer activities will resume in 2019 with the CHOICES events on February 16, April 5, and April 8. Tina usually receives notification from the CHOICES organizers requesting our assistance and then she contacts the membership via email for volunteers. SEA normally does the Friday event in April. The other events are Employee Appreciation Day in May and maybe the United Way “Day of Caring” which will be September 25 in 2019.

Other Business:

Tina will work on getting permission cards to the Steering Committee members so they can assist with obtaining information on Staff Emeriti member who have not returned their cards. She will scan the card and send by email in PDF format.

Tina is still working on a draft of our 2018 annual report for discussion/approval.

Next Meeting:

Tuesday, April 2, 2019 at 9:00 a.m. in the Wine Price Bldg, conference room 3030.