



James Madison University Staff Emeriti Association

Minutes – May 7, 2019 (9:00 am, Wine Price Building, Conference Rm 3030)

Attendees: Tina Updike, Jane Beach, Rosemary Brenner, Norma Burkholder, Alma Hale-Cooper, Gail May, Barbara Monger, Louise White, and Milla Sue Wisecarver.

Approval of Minutes from April 2, 2019 meeting.

Minutes from the meeting on April 2, 2019 were unanimously approved. These will be posted to the SEA website.

Staff Emeriti membership (Tina and Milla Sue):

*Tina reported that Paula See is the only new member addition since our last steering committee meeting. Eight new members were added from the retroactive opportunity to grant past retirees SEA status.

*The new HR director is Charles "Chuck" Flick. Tina has invited him to attend our May 14th Luncheon. Other JMU personnel who are invited: President Alger, Mike Davis, Reagan Neese, Kathy Sarver, and Tiffany French; all can attend except Tiffany.

*Reagan Neese has been promoted to HR Leave coordinator, so when Chuck hires a new assistant, that person will eventually be working with the SEA.

Goal #3: Increase awareness: (Tina):

*Tina has contacted Reagan and Tiffany to have the Staff Emeriti Nomination reminder letter sent to all JMU supervisors by bulk email in May.

*Reagan has updated the SEA website with information on our upcoming events.

*The SEA Madison Magazine article for the Spring/Summer issue was published on page 59 and includes more than a half page of copy along with two photos, one from the November lunch and tour and the other from the FEA/SEA Holiday Gala.

*The SEA article for the Fall issue of the Madison Magazine will be due soon, but Tina has not received the copy deadline yet.

Goal #1: Membership development: (Tina, Milla Sue and Jane):

Luncheon updates: April luncheon at Ruby's Arcade: 9 members attended.

Planning for May 14 Luncheon with President Alger:

*Tina, Milla Sue, and Jane met with Molly Johnson of Aramark catering to finalize the menu and the set-up for Montpelier room in E-Hall. We will use the top-level reception area for beverages and handing out name tags and raffle tickets. This "mingle time" will be 11:30-11:45 a.m. In the dining room, there will be round tables with 7-8 place settings per table. Tina may tap someone to join her to fill the "Head" table with President Alger. Steering committee members should spread themselves around the tables; ask members about activities/events they would like to have scheduled in the future.

*Prior to the meal, Tina will greet everyone, make introductory remarks and introduce special guests. Lunch will be served at 12 noon. Around 12:45 p.m., Tina will introduce President Alger who will then make his presentation, followed by a Q&A. The raffle for door prizes will be the ending activity. Jane will send Tina a list of the door prize donors, so she can thank them during her remarks.

*For decorations, Tina will bring purple and gold beads to go around the table votives. Steering committee members should plan to arrive at 11:00 a.m. to help with setup. Tina will make and bring the name tags. Jane has the raffle tickets and door prizes. One person will be stationed at the bottom of the steps at E-Hall to direct attendees to the reception area.

*Milla Sue will ask Ben Lundy of Parking Services about directional signage on the street corner.

*Milla Sue is making a PowerPoint of images of prior SEA events that will run on the projection screen during the luncheon. Louise and Milla Sue will take photos during this event; Jane will remind them to take photos!

*Milla Sue will send a reminder email to all attendees on Sunday evening. It will be a very positive message, e.g. "We're so excited you're coming."

*Jane will bring Rockingham Co. Parks & Recreation brochures, and Milla Sue will bring Sentara Advanced Care Planning brochures for members to pick up.

Future events: Friday, June 14: Jane will check with Traditions, The Gathering near Bowl of Good, Cracked Pillar, and Dayton Tavern for possible luncheon sites.

Monday, July 8: an evening event of miniature golf followed by dinner at a restaurant. Choices for mini golf are: Mulligan's, Bridgewater, and Massanutten.

Tuesday, August 13: event format and site TBA.

Goal #2: Volunteer activity: (Tina): Employee Appreciation Day

Community Fair, Thursday, May 9, at the Festival Center, from 11am-2pm.

SEA members volunteered for two shifts. Louise White will come at 10:00 a.m. to help Tina with set up. First shift: 11-12:30 is Louise White, Marsha Shenk, Wanda Layman, and Leon Bailey. Second shift: 12:30-2:00 p.m. is Barbara Monger, Gail May and Tina Updike.

Other Business: (Jane):

Jane reported on bus trips and luncheon theatre events sponsored by the Rockingham County Parks & Recreation. They require a minimum of 14 people to rent a bus with them for an event. Parks & Recreation would handle the money. Tina asked the Steering Committee members to discuss these possible events with attendees at the May 14 luncheon to get feedback on their interests.

Next Meeting:

Tuesday, August 6, 2019 at 9:00 a.m. in the Wine Price Bldg., conference room 3030.