



James Madison University Staff Emeriti Association

Minutes – August 6, 2019 (9:00 am, Wine Price Building, Conference Rm 3030)

Attendees: Tina Updike, Jane Beach, Rosemary Brenner, Norma Burkholder, Alma Hale-Cooper, Gail May, Barbara Monger, Kathy Sarver, Louise White, and Milla Sue Wisecarver.

Approval of Minutes from May 7, 2019 meeting.

Minutes from the meeting on May 7, 2019 were unanimously approved. These will be posted to the SEA website.

Staff Emeriti membership:

Since January, 22 retired staff have received emeritus designation. Nine of those have not yet returned their reply cards.

Since Feb. 6 Tina has been receiving copies of emeritus notifications from the President's Office; she then sends the "Welcome" packet that includes a reply card. Cards are returned to Tiffany French in HR, who forwards the information to Tina.

Among those not returning cards:

Kathy Landis: her packet was returned to HR for incorrect address.

Sue Bauer: Gail May volunteered to contact.

Debbie Ryman: Alma Hale-Cooper volunteered to contact.

Tina distributed reply cards so committee members can share them if they talk to people who have not returned cards.

Meeting with HR:

Tina met with Chuck Flick, HR director and Amanda Thomas, assistant to HR director. It was a very cordial meeting confirming HR support for the SEA.

Amanda will be learning how to update the website. Former assistant to HR director Reagan Neese is currently updating the website.

Increase awareness:

The copy of the SEA article for the Fall issue of the Madison Magazine was viewed by the committee. The article is a half-page and includes two photos from the May luncheon where President Alger addressed the SEA.

The SEA brochure needs updating with the goal of being more general so updates can be less frequent. Tina requested committee members review the brochure and send suggested changes to her by Friday, August 9th. It was pointed out that the brochure is not easy to find on our website. The link to the brochure is under the heading "What is the SEA?" Once the brochure is updated, it can be located under several headings on the website.

Membership development:

Milla Sue reported that the monthly luncheon has averaged 13.4 members per month this year, with "regrets" averaging 7.9 per month. The luncheon program continues to be a success. Attendance for the August 13 event is quite good, and more RSVP's are coming in. It will be a tour and luncheon at JMU's D-Hall. Milla Sue will call Parking Services to determine how SEA members may access Wilson handicapped parking lot when campus gates are in place.

Milla Sue noted that she will be out of town and not attending the September and October luncheons, so a person is needed to take photos for those activities.

Luncheon suggestions for the remainder of the year:

Sept. 11, O'Neill's or Vito's

Oct. 10, Sakura

Nov. 8, Madison Hotel combined with a tour of the newly renovated Wilson Hall

Dec. 9, Traditions, Jane to check for lunch, dinner availability

Milla Sue will email notifications for the following:

Aug. 8 LLI Open House

Sept. 12 John Grisham Writers Hour, a Madison Vision event

Fall LLI Brown Bag Luncheons

Volunteer activity:

Tiffany French of HR has requested we host a SEA information table at the first annual JMU Retirement Fair, to be held Wednesday, October 30, 9 am-4:30 pm at The Festival. (1 table, 2 chairs provided).

Steering Committee members available to staff a table are: Jane, Milla Sue, Gail (11 am shift), Barbara, Alma (afternoon), Louise, Rosemary (after 2:30), and Tina. We will also ask for volunteers from attendees at SEA luncheons. Gail will check on the cost and process of ordering magnetic name tags for all Steering Committee members to wear at these outside events.

Next Meeting:

Tuesday, October 15, 2019 at 9:00 a.m. in the Wine Price Bldg., conference room 3030.