

## **JMU Staff Emeriti Association**

November 9, 2016; 9:00 AM

Wine Price Bldg, room 2001

### **Agenda:**

- Approval of Minutes from August 17, 2016 meeting
- Goal #1: Governance structure: (**Diane, Lisa and Tina**): update on changes to Staff Emeriti nomination procedure; revise message to be sent to administrators; revise distribution dates.
- Goal #3: Communication/grow the SEA: (**Lisa and Tina**): Discuss summary of results from the SEA brochure mailing.
- Goal #4: Increase awareness: (**Lisa and Tina**): Update on SEA website reorganization; new docs, pictures and links posted; any “Do Form” feedback?; strategy for communication with Andy Perrine re. Madison Magazine article.
- Goal #3: Staying connected/planning events: (**all members**): recap of SEA information table at Faculty/Staff picnic 8/19 and Mulligans miniature golf event 10/13; “Save the Date” message for Holiday Gala; ideas for winter event(s).
- Goal #2: Volunteer activity: (**Tina**): help at Choices events?; post other opportunities on website; create SEA T-shirts/hats for sale to members?
- Next Meeting: when? (discuss Year-End Report, Bylaws draft and plan for new committee members)

### **Goals for 2016:**

1. Establish governance structure – on going
2. Coordinate a volunteer activity - done
3. Grow the Association by developing a brochure and logo to mail to all potential members - done
4. Continue efforts to increase awareness of Staff Emeriti – on going