

## **JMU Staff Emeriti Association**

May 31, 2016; 9:00 AM

Wine Price Bldg, room 3030

### **Agenda:**

- Approval of Minutes from April 22, 2016 meeting
- Goal #1: Governance structure: (Diane, Lisa and Tina): follow-up on email message to AUH members; how do we reach other administrators?
- Goal #3: Communication/grow the SEA: (Lisa and Tina): SEA brochure/logo complete; finalize information on return postcard; finalize Tina's letter for mailing; timeline for printing/stuffing/ mailing.
- Goal #4: Increase awareness: (Lisa and Tina): Update on SEA website reorganization; new docs and pictures posted; "Do Form" feedback; Madison Magazine article?
- Goal #3: Staying connected/planning events: (all members): recap of Arboretum and Softball game events; finalize dates and times for summer event(s) i.e. day trip to Montpelier, Mulligans miniature golf, Ruby's arcade; joint event with FEA (Summer picnic or Holiday Gala)?; ideas for fall.
- Goal #2: Volunteer activity: (Tina): recap of SEA table at Employee Appreciation Day on 5/12; have SEA table at opening of JMU picnic in August and help at Fall Open Houses?; create SEA T-shirts for sale to members?
- Next Meeting: when? (will discuss Bylaws draft then)

### **Goals for 2016:**

1. Establish governance structure
2. Coordinate a volunteer activity
3. Grow the Association by developing a brochure and logo to mail to reach all potential members
4. Continue efforts to increase awareness of Staff Emeriti (contact editor of Madison Magazine?)