

JMU Staff Emeriti Association

January 9, 2018; 9:00 AM, Wine Price Bldg, room 3030

Agenda:

- Welcome new Steering Committee member: Alma Hale-Cooper
Approval of Minutes from November 7, 2017 meeting.
- Staff Emeriti membership (**Lisa and Tina**): any new members?, lost any members?, update on SharePoint site, distribute updated contact list.
- Goal #1: Governance structure: (**Lisa and Tina**): SEA Bylaws – corrected, approved and added to website; ideas for 2017 Year End Report - goals for 2018? Member development focus. New “Welcome Letter” for website and for mailing to new members.
- Goal #4: Increase awareness: (**Lisa and Tina**): Madison Magazine article for Summer issue due Feb. 1 – what to highlight?; did Tiffany French add SEA brochures to retiree sessions?; who will contact SEA committee members to speak at retiree sessions?; HR Awards & Recognition website – add Staff Emeriti website link.
- Goal #3: Staying connected/planning events: (**all members**): recap of Holiday Gala event and DUO sign-up session; 2017 event pictures posted on website; ideas/planning for 2018 winter/spring events (new member reception, President Alger on Wed. May 9); time for another membership mailing with response card and newsletter?; new member buddy system?
- Goal #2: Volunteer activity: (**Tina**): Choices event in March?, create SEA T-shirts/hats for sale to members?
- Other Business/Next Meeting: when?

Goals for 2017:

1. Establish governance structure – done
2. Coordinate a volunteer activity - done
3. Grow the Association through activities - done
4. Continue efforts to increase awareness of Staff Emeriti Association - done