

# Effort Calculation Factors

## 12-Month Employees & Full-time Classified – Calendar Year

Effort Unit	Maximum Per Year
Hours	2080
Days	260
Weeks	52
Person Months	12

## 9-Month Employees (Referred to 10 month employees in HRMS)

### Academic Year

Effort Unit	Maximum Per Year
Hours	1560
Days	195
Weeks	39
Person Months	9

### Summer Months

Effort Unit	Maximum Per Year
Hours	520
Days	65
Weeks	13
Person Months	3

## 11-Month Employees

### Academic Year

Effort Unit	Maximum Per Year
Hours	1906.67
Days	238.33
Weeks	47.67
Person Months	11

### Summer Months

Effort Unit	Maximum Per Year
Hours	173.33
Days	21.67
Weeks	4.33
Person Months	1

## Part-Time or Wage Employees– 1500 Calendar Year

*\*Can work 52 weeks or 12 months so long as they do not exceed the effort listed below*

Effort Unit	Maximum Per Year
Hours	1500
Days	187.5
Weeks	37.5
Person Months	8.653846

## Student Employees

*\*20 hours max per week, can work 39 weeks or 9 months per Academic Year so long as the effort indicated below is not exceeded*

### Academic Year

Effort Unit	Maximum Per Year
Hours	720
Days	195
Weeks	19.5
Person Months	4.5

### Summer Months

Effort Unit	Maximum Per Year
Hours	520
Days	65
Weeks	13
Person Months	3