

Mission Possible: Reaffirmation with No Recommendations

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Welcome

- Where is your institution in the re-affirmation process?

Organization of Session

- Set Expectations
- Preparation
- Campus-Wide Organizational Structure
- Documentation (create to support narrative)
- Examples Improvement

Participant Outcomes

- Obtain a set of strategies and optimal practices to strengthen the reaffirmation process and preparation of the compliance certification.
- Strengthen your understanding of the reaffirmation process through discussion.

Timeline

Reaffirmation Year (2017)		
Organizational Meeting		Advisory Council On-going (1-2 times/semester)
Planning Team		Fall 2013
Writing Teams		Spring 2015
Review Team		Fall 2015
	Track A	Track B
	<i>Only Undergraduate Programs</i>	<i>Graduate & undergraduate programs or only graduate programs</i>
Orientation of Leadership Teams	December 2014	December 2014
Compliance Certification Due	March, 2016	September, 2016
Off-Site Peer Review Conducted	April, 2016	November, 2016
QEP Due	4-6 Weeks prior to On-site	4-6 Weeks prior to On-site
On-Site Review Conducted	Sept. – Nov., 2016	Jan. - April, 2017
Time Line for Reaffirmation Tracks: 2015; 2016; 2017 http://www.sacscoc.org/pdf/Time%20Lines%20for%20Reaffirmation%20Tracks.pdf		

Timeline

Fifth-Year Interim Report (2019) Received Re-affirmation Jan 2014		
Organizational Meeting		Advisory Council On-going (1-2 times/semester)
Writing Teams		Spring 2016
Review Team		Fall 2018
Snapshot Semester		Fall 2018
	Track A	Track B
	<i>Only Undergraduate Programs</i>	<i>Graduate & undergraduate programs or only graduate programs</i>
Notification	October	April 25, 2018
Due Date	(11 months) September	(11 months) March 15, 2019
Review by COC	December	June 2019
<p>Timeline for Reaffirmation Classes 2020 – 2025 http://www.sacscoc.org/fifth%20year/Fifth%20year%20Timeline%20Charts%20for%20submission%20and%20review.pdf</p>		

Preparation



Photo from: <http://www.dailymail.co.uk/news/article-2569973/Big-storm-brings-new-worries-S-California.html>

OR...

Preparation



Photo from: <http://fineartamerica.com/featured/welcome-to-my-play-house-thomas-mcmanus.html>

Preparation

- Institutional effectiveness: An institutional habit
- Administrative priority

Preparation

- Institutional command of standards
 - Attend SACSCOC sessions (particularly SACSCOC VPs)
 - Participate in SACSCOC site visits
 - Use resource manual
 - Choose compliance software package
 - Conduct gap analysis
 - Use a consultant throughout the process

Organizational Structure



Photo from: <http://getbuttonedup.com/2012/03/09/reader-question-im-chronically-disorganized-are-my-kids-destined-to-be-too/>

OR...

Organizational Structure



Photo from: <http://www.srtrends.com/wp-content/uploads/2015/06/get-organized.jpg>

Organizational Structure

- Writing the Report
 - Appoint one person to oversee macro process
 - Divide and conquer the details
 - Identify those most expert relative to each Requirement and Standard
 - Provide training on providing evidence
 - Set internal deadlines for drafts
 - Use talented editor to sharpen text and homogenize voice

Organizational Structure

- Organizing the campus constituency
 - Consider developing a group of individuals who represent their units as your 'point persons' for SACSCOC communications (SACSCOC 'coordinators')
 - Meet regularly to keep the information highway flowing smoothly

Documentation



Photo from: http://www.projectmanage.com/files/drowning_in_paperwork.jpg

Documentation

OR...



Photo from: http://mgmtandacctggrp.us/uploads/3/5/4/4/3544989/872980_orig.jpg

Documentation

Myth: Over-documentation is good

Reality: When making claim, provide only germane documentation

Documentation

- For Institutional Effectiveness
 - Multiple years of data expected
 - Documented actions based on results expected
 - If sampling reports do so appropriately and representatively
- The *unit of analysis is the institution* – include *institutional* examples of effectiveness
- Keep CR 2.5 /CS 3.3.1, and 2.7.3/3.5.1 separate! They are *not the same and require different documentation.*

Tips for writing engaging narratives

- Relate each section to the mission
- Don't repeat blocks of narrative in each section
- Visual representations (charts, graphs, etc.) are very helpful
- Reduce the 'cognitive load' on your reviewers! The compliance certification can be a *good read*.
 - Active voice
 - Avoid colloquialisms
 - Use complete sentences with good grammar and punctuation

UF:
2014-15 SLO 1
Applied
Physiology
and
Kinesiology
undergraduate
program -
Data

2014-15 SLO 1: Content. Integrate principles and methods of math, social sciences, and arts and humanities to applied physiology and kinesiology, wellness, and/or fitness environments.

Assessment Method. Laboratory Practical Exam

Results. Criterion for Success: Total Lab Practical Exam Score - Passing/satisfactory Total $\geq 27/45$)

Lab Practical Total Exam – All SLOs. Overall, students earned an average of at least 27/45 on the lab practical exam. There was one student during Fall of 2014 and one student during Spring 2015 who scored below the benchmark on the lab practical. Those students remediated the exam and earned a passing score.

Lab Practical Data sub-scores (average for five components measured for SLO1): Fall 2014: 4.56/5 (n=98/98) ; Spring 2015: 4.55/5 (n=122/122) ; Summer 2015: 3/5 (n=1/1) Internship Data: Fall 2014: 4.6/5 (n=28/28); Spring 2015: 4.7/5 (n=126/132); Summer 2015: 4.8/5 (n=40/40)

This meets the criterion for success.

UF:
2014-15 SLO 1
Applied
Physiology and
Kinesiology
undergraduate
program –
Use of Results
for improvement

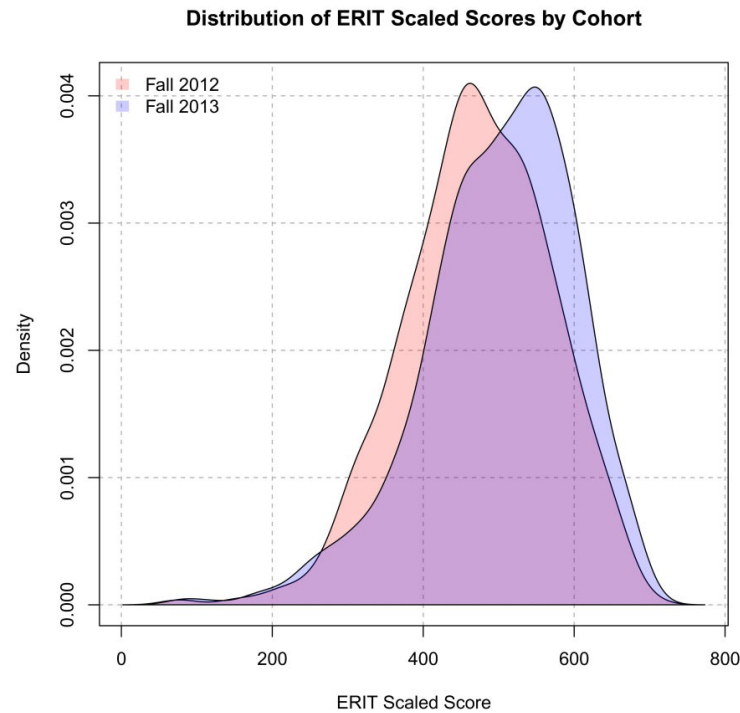
The Chair of the APK Undergraduate Curriculum Committee, Internship coordinator, the Chair of the Dept. of APK, and Lab Practical Exam Graders reviewed results.

Based on our review of these data as well as feedback from internship site supervisors and student interns, we decided to further evaluate our internship process and curriculum.

The curriculum committee is currently discussing the feasibility/need for a pre-internship course. Additionally, a plan for a core curriculum with accompanying specialization cores (FW and EP) is in development that would more clearly outline and define our undergraduate specializations for students. These data continue to be an excellent mechanism for assessing inter-rater reliability across graders for the practical exam.

Improvement: James Madison QEP – Ethical Reasoning

- JMU's QEP: Ethical Reasoning
 - 75-minute interactive session in orientation
 - Piloting 8-week intervention in classes
 - Some courses – faculty spent a week re-designing courses



Questions?



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