1. Overarching Insurance Responsibility of the Risk Management Coordinator (Risk Manager)
2. Campus Insurance Oversight—Ensuring specific policy requirements are met for the life of the policy
3. Management of DHRM Portfolio
4. Coverage for liability, vehicles, property, cyber, other special-coverage policies
5. Provide Certificates of (Insurance) Coverage
6. Loss investigation—Ed Dearing, pt-time employee, dedicated to incident investigations
7. Claims processing
8. Review insurance coverage documentation for campus service providers
9. Compliance with Insurer’s Mandates—Carriers will require heightened levels of safety, security, etc. beyond requirements of other regulatory agencies (i.e. OSHA, SMFO)
10. Regulatory compliance under University Policy 3108; please see [RISK CONTROL PROCEDURES](http://www.jmu.edu/riskmgmt/) under the *MORE INFORMATION ABOUT RISK MANAGEMENT tab* on Risk Management’s webpage for additional information.