Using Single Sign On (SSO) for CITI Program training

Go to CITI Program's website and click on "Log in":
https://about.citiprogram.org/en/homepage/
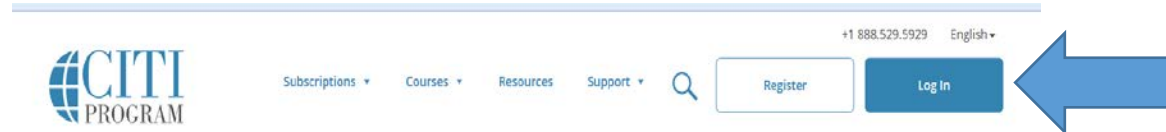
Click on "Log In Through My Institution"

Scroll down until you find James Madison University

You'll be automatically directed to JMU's secure login page:

JAMES MADISON UNIVERSITY®

Log in to CITI program

JMU e-ID

[   ]

Password

[   ]

[**Log in**]

Select the appropriate option below:

LOG IN   LOG IN THROUGH MY INSTITUTION   REGISTER

Associate your SSO account with a CITI Program account

Please choose an option:

○ I already have a CITI Program account.
○ I don't have a CITI Program account and I need to create one.

If you already have an established CITI account, the JMU login will take you directly to the Main Menu page.

**Note: If you did not use your JMU e-ID previously, the system may not be able to find your account. You will need to login with your current CITI Program username and password (click on the first login tab) and update your registration information under "Update Institutional Profile."

For new users, you will see the following screen:

Create a new CITI Program account

By clicking the button below, you will create a new CITI Program account.

Create A New CITI Program Account

New users will need to update their institutional profile:

My Learner Tools for James Madison University

- ❓ Add a Course
- ❓ Remove a Course
- ❓ View Previously Completed Coursework
- ❓ Update Institution Profile
- ❓ View Instructions page
- ❓ Remove Affiliation

▼ James Madison University Profile

Please provide the following information requested by James Madison University

* indicates a required field.

Language Preference

[English ▾]

Institutional email address *

[   ]

JMU e-ID *

[   ]

Gender

[▾]

Highest degree

[▾]

Employee Number

[   ]

Department *

[   ]

You'll also receive the following email from CITI:

Your SSO Registration

Greetings   .

You are receiving this email because an account was created at the Collaborative Institutional Training Initiative (CITI Program) website using Single Sign-On (SSO) access from the **James Madison University**.

New accounts are created the first time you login to the CITI Program using Single Sign-On (SSO) credentials. This email is being sent to the primary email address that was specified as part of that account creation.

- Your primary email address: @jmu.edu
- Your password for SSO access is the same one you regularly use at the **James Madison University**.
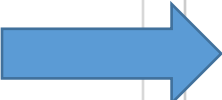
While the following information is not needed for your SSO login, it may help identify your account should you need to contact us.

- Your CITI Program username:
- Your CITI Program member ID:

To add the Social/Behavioral Research Course- Basic Course:

From the Main Menu, click on "**Add a Course**"

My Learner Tools for James Madison University

- ❓ Add a Course
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Select ONLY "**I need to take courses regarding research involving Human Subjects**"

CITI Course Enrollment Questions

View instructions page

* Please choose the appropriate topic(s) based on your research studies.
Choose all that apply

☑ I need to take courses regarding research involving **Human Subjects.**

☐ I need to take courses regarding research involving **Lab Animals.**

☐ I need to take a course in the **Responsible Conduct of Research.**

☐ I need to take the course involving **Conflict of Interest.**

☐ I need to take a course in the **Biosafety/Biosecurity.**

Select "**Social & Behavioral Research Investigators**"

* Choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group. If you are a returning learner, take no action unless you would like to change your current learner group.
Choose one answer

○

Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.

◉

Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.

○

Research with data or laboratory specimens- ONLY: No direct contact with human subjects.

○

IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.

○ **IRB Chair**

○ **Institutional/Signatory Official: Human Subject Research**

Below is a screenshot of the IRB Social/Behavioral Research Course- Basic Course

Social/Behavioral Research Course - Basic Course

To pass this course you must:

- Complete all 12 required modules
- Achieve an average score of 80% on all quizzes

Your Current Score

0%

You have unfinished modules remaining

Complete The Integrity Assurance Statement before beginning the course

Required Modules

	Date Completed	Score
James Madison Univeristy (ID: 13649)	Incomplete	0/0 (0%)
Belmont Report and CITI Course Introduction (ID: 1127)	Incomplete	0/0 (0%)
Students in Research (ID: 1321)	Incomplete	0/0 (0%)
History and Ethical Principles - SBE (ID: 490)	Incomplete	0/0 (0%)
Defining Research with Human Subjects - SBE (ID: 491)	Incomplete	0/0 (0%)
The Regulations - SBE (ID: 502)	Incomplete	0/0 (0%)
Assessing Risk - SBE (ID: 503)	Incomplete	0/0 (0%)
Informed Consent - SBE (ID: 504)	Incomplete	0/0 (0%)
Privacy and Confidentiality - SBE (ID: 505)	Incomplete	0/0 (0%)
Research with Prisoners - SBE (ID: 506)	Incomplete	0/0 (0%)
Research with Children - SBE (ID: 507)	Incomplete	0/0 (0%)
Unanticipated Problems and Reporting Requirements in Social and Behavioral Research (ID: 14928)	Incomplete	0/0 (0%)

For assistance with the registration process or adding courses, please contact our office at researchintegrity@jmu.edu or (540) 568-7025.

If you experience technical difficulties with the CITI website, please contact CITI Help Desk: https://support.citiprogram.org/