FACULTY FELLOW PROGRAM

Applications will be accepted through February 14, 2022

Purpose
The Office of Research & Scholarship (R&S) is seeking exceptional candidates with a passion for scholarly activity and a focus on pursuing, encouraging, and cultivating external funding to serve as inaugural R&S Faculty Fellows. At JMU, faculty and administrative staff from academic units, colleges, and centers and institutes support and facilitate the majority of JMU research, scholarship, and creative activities. The purpose of the R&S Faculty Fellow program is to create an opportunity for faculty to pursue their own scholarly interests and professional development during a JMU educational leave year and assist the efforts of R&S to increase JMU’s external funding portfolio through proposal development and faculty mentorship.

The R&S Faculty Fellow program was designed to run concurrently during an approved educational leave year. By combining these efforts, R&S envisions the time and support necessary to facilitate a merging of educational leave priorities with research, scholarship, and creative activity goals, which can be measured through scholarly deliverables, pursuit of external funding, and mentorship activities.

R&S is dedicated to supporting the equitable and inclusive advancement of faculty and student research, scholarship, and creative activities. In service to that charge, R&S Faculty Fellows will work with the R&S Leadership Team along with potentially interdisciplinary groups and individual faculty members to coordinate complex funding applications and to assist in submitting grant proposals of the highest quality.

Faculty Fellows will hold the position during the 2022-2023 academic year, with an expected start date in August 2022. Please direct questions to Besi Muhonja (muhonjbx@jmu.edu), Keith Holland (hollansk@jmu.edu), and/or Anthony Tongen (tongenal@jmu.edu).

Eligibility
- Faculty approved for educational leave for the full 2022-2023 academic year. Interested faculty approved for one semester of leave can work with their college leadership to adjust to a full academic year prior to submitting an application.
**Application Instructions**
Interested candidates who are current JMU faculty members should submit the following materials electronically to Dr. Muhonja (muhonjbx@jmu.edu) by **February 14, 2022**. R&S encourages faculty representing diverse backgrounds and disciplines to apply.

- CV (5 pages or fewer)

- Personal statement (1500 words or fewer): Describe what research, scholarship, and/or creative activity project(s) and/or goal(s) will be accomplished during the Faculty Fellow year. Please use language and concepts that are understandable to a lay person.
  - Discuss how your work will advance diversity, equity, and inclusion (DEI)
  - Describe your plans to pursue external funding
  - Describe your plans to disseminate (publish, present, exhibit, etc.)
  - Include deliverables, outcomes, and metrics, if applicable
  - Indicate the role of students in your scholarly plans, if applicable
  - Share any planned collaborations, if applicable (internal and/or external, within and/or external to your discipline)

- Letter of recommendation and support from your AUH and Dean. If applicable, be sure the letter confirms any cost-sharing.

*R&S anticipates funding at least two Faculty Fellows during 2022-2023.*

**Compensation**
- JMU full-year educational leave typically provides compensation at one-half salary. R&S will work with the department and college of the R&S Faculty Fellow to ensure compensation at full salary for the joint educational leave-Faculty Fellow year.

**Expectations**
- Faculty Fellows will be expected to work full-time in pursuit of educational leave priorities, scholarly projects, and external funding during the Faculty Fellow year.

- Meet at least monthly with R&S leadership to discuss progress, challenges, and opportunities to develop competitive proposals for external funding, and mentorship of faculty and/or faculty teams in the proposal development process.

**Deliverables**
- Faculty Fellows will submit an exhaustive report of no more than 1500 words that includes an overview of activities conducted during the academic year by **May 27, 2023**, including any links disseminating or promoting scholarly deliverables. Please
include future research and scholarship plans and ideas for securing external funding 
support in the two academic years following the Faculty Fellow year.

- Faculty Fellows will advance research, scholarship, and/or creative activity projects per 
  the vision described in the application.

- Faculty Fellows will disseminate project deliverables utilizing scholarly communication 
  systems (publication, presentation, performance, exhibit, etc.) appropriate to the faculty 
  member's discipline.

- Faculty Fellows will pursue at least one external funding opportunity during the Faculty 
  Fellow year. When an external funding proposal is submitted through the Office of 
  Sponsored Programs, it is the responsibility of the Faculty Fellow to confirm the 
  submission with the R&S Leadership Team.

- Faculty Fellows will assist/mentor at least one faculty member and/or faculty team in 
  the development of an external funding proposal during the Faculty Fellow year.

- Faculty Fellows will pursue at least one external funding opportunity during a time 
  frame encompassing the two academic years immediately following the Faculty Fellow 
  year. It is the responsibility of the Faculty Fellow to confirm the submission with the 
  R&S Leadership Team.