



Office Use Only	
<input type="radio"/>	_____ Cash
<input type="radio"/>	_____ Check
<input type="radio"/>	_____ Money Order
<input type="radio"/>	_____ Not Applicable
<input type="radio"/>	_____ Hold

## Diploma Request Form

Processing fee is \$15 per diploma. Please make check or money order out to JMU and enclose payment with this request.

**Only the JMU graduate is authorized to request a diploma.**

**Name:** The Registrar's Office will use the name (first, middle, last, suffix) on record at the time of graduation. If you would prefer your current legal name, please attach a copy of official documentation (marriage license, driver's license, court approval, etc.) to verify the name change.

\_\_\_\_\_  
*Last*                                      *First*                                      *Middle*                                      *Suffix*

### Student Information:

\_\_\_\_\_  
*Student ID*                                      *Birthdate*                                      *Last 4 digits of SSN*

\_\_\_\_\_  
*Graduation Date*                      *Degree*                                      *Major*

### Contact Information:

\_\_\_\_\_  
*Address (line 1)*

\_\_\_\_\_  
*Address (line 2)*

\_\_\_\_\_  
*Address (line 3)*

\_\_\_\_\_  
*City*                                      *State*                                      *ZIP*                                      *Country*

\_\_\_\_\_  
*Email Address*                                      *Phone Number*

\_\_\_\_\_  
*Student Signature*

Return your completed form to:  
**Office of the Registrar**  
738 South Mason Street  
Student Success Center MSC 3528  
Harrisonburg, VA 22807

### Special Instructions:

\_\_\_\_\_  
\_\_\_\_\_