

May 2015

(please also visit the [Commencement Website](#)):

- ***Attendance at Commencement***
Attendance at Commencement is expected.
- ***Name Cards***
Graduates, your name will be called from a preprinted NAME CARD as you walk across the stage at commencement. Names cards will be distributed to graduates in the Office of the Registrar (5th floor of the Student Success Center) Monday, May 4 through Thursday, May 7 from 9 a.m. to 5 p.m.
- ***Commencement Schedule***
The commencement schedule is available on the commencement website at www.jmu.edu/commencement.
- ***Caps, Gowns, Hoods and Announcements***
Proper academic dress is required for the ceremony. Graduation announcements, caps, gowns and hoods are available in the University Bookstore.
- ***Financial Obligations***
All financial obligations must be satisfied before a diploma or transcript can be issued. These obligations must be paid by 3:30 p.m., Thursday, May 7, 2015. Please visit the University Business Office website (www.jmu.edu/ubo) for information on making payments.
- ***Delivery of Diplomas***
Official diplomas will not be presented at commencement because final exams do not end until Thursday, May 7, 2015 and grades are not due until Tuesday, May 12, 2015. Diplomas will be mailed to your home address approximately eight weeks after the ceremony. Only the degree (e.g., Bachelor of Science, Bachelor of Music) is printed on the diploma. Majors and minors are listed on the official transcript.
- ***Commencement Photographer***
A professional photographer will take a photograph of each graduate being congratulated by Mr. Alger. The photographer will email a proof of the photograph with the option to purchase additional copies. Graduates should contact the photographer (GradImages at 800-261-2576 or www.gradimages.com) if the proof is not received within two weeks after commencement.
- ***DVD of Ceremonies***
Graduates will be able to purchase a DVD of the ceremony. The order form is available at <http://www.jmu.edu/commencement/may-commencement-information/photography-videography.shtml>.

- ***Summer School Degree Completion***
Students who will complete degree requirements by the end of summer term (August 7, 2015) may participate in the May ceremony, but degree applications must be received in the Office of the Registrar no later than April 10, 2015. Diplomas for students completing requirements in Summer Session will be dated August 2015 and mailed after summer session ends on August 7, 2015. JMU does not have a summer commencement ceremony.
- ***Names cannot be added to the commencement program after Friday, April 10, 2015.***
- ***Teacher Licensure***
It is recommended that all graduates who have completed their education program apply for a Virginia Teaching License. The application form and instructions are available at <http://coe.jmu.edu/esc/>. Please submit the application to the Education Support Center, 7230 Memorial Hall. The Virginia State Department of Education will mail your license directly to you. *If you do not apply, you will not receive a license.*
- ***Perkins Loan Holders – Exit Interviews***
If you had a Perkins Loan at any time during your university career and have not arranged for your exit interview, you should immediately contact the University Business Office in the Student Success Center or call 568-6505. **Exit interviews are required as a provision of your federal loan agreement.** Your transcript and diploma will be held until the Exit Interview is completed.
- ***Residence Hall Checkout***
If you are living in university housing, you must make arrangements with the head resident or RA to return your keys and have your room checked prior to your departure from campus.