

Mail Services

Fold	\$0.02
Insert (per insert)	\$0.05
Mail Merge	\$5.00

Coursepacks

Customize Your Curriculum

- One Free desk copy
- We'll obtain copyright permissions
- Sold in the JMU Bookstore
- Reprints as needed
- Master file kept on-site for future use

Deadlines

For Guaranteed Delivery by Start of Semester.

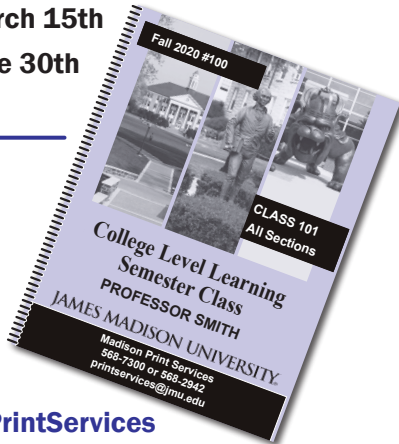
Fall:	November 7th
Spring:	March 15th
Summer:	June 30th

Coursepack Request Form REQUIRED

and can be
found at:

www.JMU.edu/PrintServices

and at both print centers.



*For More Information About Our Academic
Coursepack Service, Please Contact:*

Rachael Haberstroh
568-2942
pucketr@jmu.edu

 **We Look Forward to
Working With You!** 

Order Online!

Place Your Order at:

MyOrderDesk.com/jmu

Or Email Us:

PrintServices@jmu.edu

Walk-Ins Welcome!

Hours

Monday - Friday
8:00 a.m. - 5:00 p.m.

Subject to Change in Summer

Two Convenient Locations

Main Print Center

Foundation Hall, 1031 Harrison St.
Phone: 568-7300

East Campus Print Center

EnGeo 1st Floor, Room 1002
Phone: 568-8731

We accept Cash, Check, Flex,
Department ORG. #'s
and Duke Cards.

 **FREE Delivery
on Campus!** 



Quality Print Services
for University Students, Faculty & Staff
and the Harrisonburg Community

Printing

Posters

Photos

Paper

Specialty Paper

Finishing

Mounting

Laminating

Coursepacks

Mail Services

Printing

Color Prints

8.5 x 11	28# Text	\$0.49
8.5 x 11	80# Card	\$0.59
11 x 17	28# Text	\$0.98
11 x 17	80# Card	\$1.18
12 x 18	28# Text	\$1.08
12 x 18	80# Card	\$1.28

Reduced Pricing after 101 Prints

Black & White Prints

8.5 x 11	20# Text	\$0.08
8.5 x 11	65# Card	\$0.15
11 x 17	20# Text	\$0.16
11 x 17	65# Card	\$0.34

Reduced Pricing after 1,000 Prints

Pricing Above for Single-Sided Prints
100# and 130# also Available

Paper 8.5 x 11

Recycled Paper 20#

Per Case (5,000 Sheets)	\$54.00
Per Ream (500 Sheets)	\$5.40

Colored Paper (text)

20# Pastel case	\$60.63
20# Pastel ream	\$6.06
60# Bright case	\$126.25
60# Bright ream	\$12.63

Color Printer Paper

Hammermill Text 28#

Per Case (4,000 Sheets)	\$92.50
Per Ream (500 Sheets)	\$11.56

Paper Available in Assorted Colors
Ask Us for a Color Sample Book



Posters



Up to 58" Wide

Light Weight Matte	\$1 per sq. ft.
Heavier Matte	\$4 per sq. ft.
Gloss or fabric	\$6 per sq. ft.
Vinyl	\$7 per sq. ft.

Standard Sizes

18 x 24	\$ 3 and up
24 x 36	\$ 6 and up
36 x 48	\$12 and up

Call for Additional Pricing Questions

ALL PRICES
SUBJECT TO CHANGE

New Materials

White Window Cling	\$6 per sq. ft.
Removable Floor Vinyl	\$6 per sq. ft.
One-Way Vision Window Film	\$6 per sq. ft.
Wall Vinyl	\$2.45 / 13 x 19
Magnet	\$2.45 / 12 x 18

Mounting

3/16" Foam Board	\$4 per sq. ft.
Mat Board (black) 16" x 20"	Available
Grommets	\$1 each

Stationery

Order Online at
MyOrderDesk.com/JMU

Business Cards	\$22.50 / 250
Letterhead	\$0.12 each
#10 Envelopes	\$0.09 each

Other Sizes available
Ask for Quotes on Specialty Paper



NCR

2 Part	\$0.20
3 Part	\$0.30

Photos

4 x 6	\$0.29
5 x 7	\$2.00
8 x 10	\$3.50

Finishing Options

Fold	Collate
Crease	Staple
5-Bank Tabs	3-Hole Drill
Coil Bind	Comb Bind
Clear & Vinyl Covers	Tape Bind
Saddle Stitch (Booklets)	Numbering

Laminating

We can laminate up to 26" wide

Small Cards	\$0.50
8.5 x 11	\$1.25
11 x 17	\$2.50
Oversize (sq. ft.)	\$2.00