



Please complete this form in its entirety and mark all applicable boxes. This form must be completed for each Clery Reportable Crime reported to you. Contact the JMU Clery Compliance Officer at [clerycompliance@jmu.edu](mailto:clerycompliance@jmu.edu) with any questions. Once form is complete, send to: [clerycompliance@jmu.edu](mailto:clerycompliance@jmu.edu).

**Campus Security Authority (CSA) Information**

CSA Name: \_\_\_\_\_ Department: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Crime Information**

Today's Date: \_\_\_\_\_ Date of Incident: \_\_\_\_\_  
Date Reported to CSA: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Crime Reported to CSA by: ☐ Victim ☐ Offender/Suspect ☐ Witness ☐ Other/3<sup>rd</sup> Party

If 3<sup>rd</sup> party reported the crime to the CSA, what is the relationship of the 3<sup>rd</sup> party to the victim?

To your knowledge, was the crime reported to a law enforcement agency? ☐ Yes ☐ No ☐ Unknown

If yes, what is the name of the agency? \_\_\_\_\_

To your knowledge, was the crime reported to any of the following?

☐ Student Conduct Office ☐ Title IX Office ☐ OSARP ☐ Resident Life Office

Associated Report Number(s) (Police Report #, Advocate #, Community Report #, Other):

Crime/Incident Description (please provide specific, detailed information; email additional documentation to [clerycompliance@jmu.edu](mailto:clerycompliance@jmu.edu)):

### Location Information

Location of crime/incident (building name, street address, office or room number, common name of outdoor space, etc.)

Which best describes the location of the crime?

- |  |   |
|--|---|
| <input type="checkbox"/> On Campus   | <input type="checkbox"/> Public Property Immediately adjacent to campus |
| <input type="checkbox"/> On Campus Student Housing Facility                          | <input type="checkbox"/> During university-related travel               |
| <input type="checkbox"/> Non-Campus at a university owned, leased or controlled area | <input type="checkbox"/> Other _____                                    |
| <input type="checkbox"/> The location was not reported                               | <input type="checkbox"/> I don't know how to classify location          |

### Crime/Incident Classification

Which best describes the crime (check all that apply)?

- |  |   |
|--|---|
| <input type="checkbox"/> Murder/Manslaughter   | <input type="checkbox"/> Domestic/Dating Violence |
| <input type="checkbox"/> Rape                  | <input type="checkbox"/> Statutory Rape           |
| <input type="checkbox"/> Fondling              | <input type="checkbox"/> Incest                   |
| <input type="checkbox"/> Stalking              | <input type="checkbox"/> Arson                    |
| <input type="checkbox"/> Arson                 | <input type="checkbox"/> Motor Vehicle Theft      |
| <input type="checkbox"/> Burglary              | <input type="checkbox"/> Robbery                  |
| <input type="checkbox"/> Aggravated Assault    | <input type="checkbox"/> Hazing                   |
| <input type="checkbox"/> Stalking              | <input type="checkbox"/> Drug Law Violation       |
| <input type="checkbox"/> Weapons Law Violation | <input type="checkbox"/> Liquor Law Violation     |

Special Hate Crime Classifications:

- |  |  |
|--|--|
| <input type="checkbox"/> Larceny (petty theft) | <input type="checkbox"/> Simple Assault                    |
| <input type="checkbox"/> Intimidation          | <input type="checkbox"/> Vandalism/Destruction of Property |

If a Hate Crime occurred, please check the "Hate Crime Bias" below:

- |  |   |
|--|---|
| <input type="checkbox"/> Race            | <input type="checkbox"/> Gender             |
| <input type="checkbox"/> Gender Identity | <input type="checkbox"/> Religion           |
| <input type="checkbox"/> Disability      | <input type="checkbox"/> Sexual Orientation |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Ethnicity          |

Once you complete form, please save and email as attachment to:  
[clerycompliance@jmu.edu](mailto:clerycompliance@jmu.edu) or print and deliver to Clery Compliance Officer  
at JMU Police Department.

Signature