

LINK THE OBJECTIVE

You will link each objective to at least two items.

Link Objective to Annual Report

You must link your objectives to your Annual Report Plan in order to include them in your report at the end of the year.

1. For each objective, click on **Objective Name and Link to Plans** to open.
2. Click **Link**.

Objective Name and Link to Plans Respond to Projects Effectively and Efficiently (PR 1) Complete

INCLUDE THE USE OF RESULTS FROM PRIOR YEAR IN THE OBJECTIVE DESCRIPTION or STEPS TO MEET OBJECTIVE FIELDS, IF APPROPRIATE.

NAME OBJECTIVE: Enter the short name and the objective description.

LINK TO PLANS: Link to Core Quality, Annual Report and College or Division Strategic Plans

*ADD ANOTHER OBJECTIVE: Click "Add new" to add an additional field set below.

*Click "Edit" and check "Complete" after entering all information.

Detailed Instructions

Plan links

Add new Edit Copy **Link**

3. Click **Plans**.

Manage Links Click [X] next to a link to remove.

Plans + Program Outcomes + External Outcomes + GenEd Outcomes +

4. Click on the drop-down menu and choose the Annual Report for your division.

1 Select the plan you want to link to

- Academic Affairs Annual Report
- Academic Affairs Annual Report**
- Access - Enrollment Mgt Annual Rpt
- Admin and Finance Annual Rpt
- Graduate Education Strat Plan 2016
- JMU Strategic Plan 2020-2026
- JMU Strategic Priority 4 Objectives
- President's Division Annual Report
- Student Affairs Annual Report
- University Advancement Annual Rpt

5. Check the box next to your unit. (This will include the objective in your annual report.) The list is organized by AVP/Dean level. Follow guidelines from your AVP/Dean for instructions about linking to their annual report. Choose your AVP/Dean from the list to link to their annual report.

2 Select an available goal or section in the target plan

- CAL - ENG CAL, English Department
- CAL - HIST CAL, History Department
- CAL Dean College of Arts
- CAL - SMAD School of Media Arts and Design

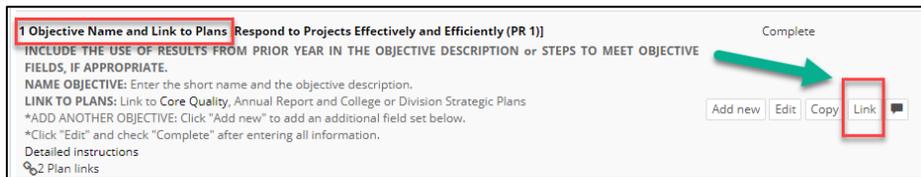
6. Scroll to the bottom and click **Save**.

NOTE: VPs, AVPs, Deans and Department Heads—be sure to include in your annual report the activities and accomplishments of units that report to you that do not create objectives or annual reports in JMU-STAR. (Check the organizational chart for these areas that include Centers, Clinics, and Institutes.)

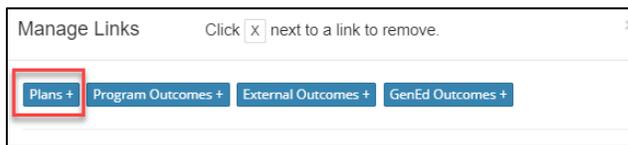
Link Objective to JMU Strategic Plan

A single objective can be linked to several university goals in the strategic plan.

1. For each objective, click on **Objective Name and Link to Plans** to open.
2. Click **Link**.



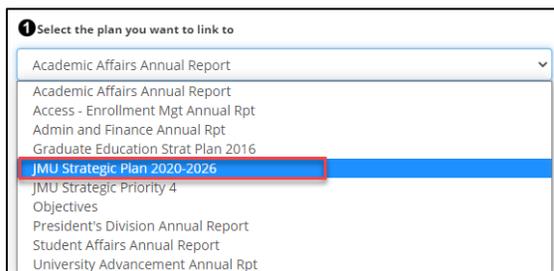
3. Click **Plans**.



4. Click the drop down to select a plan.



5. Select JMU Strategic Plan 2020-2026.



6. Select all university goals that this objective supports. A detailed list of the Core Qualities and Goals can be viewed at <https://www.jmu.edu/jmuplans/core-qualities-goals.shtml>
 - a. There is an unpublished *Core Quality 12: Other endeavors in support of the university's mission*. Use this core quality only if the objective does not fit into any of the other core qualities.

2 Select an available goal or section in the target plan

<input type="checkbox"/>	1A-national university Goal 1A-national university We will be recognized as a <i>national university</i> known for outstanding and innovative programs and services.
<input type="checkbox"/>	1B-carnegie doctoral Goal 1B-Carnegie Doctoral Classification The university will achieve and maintain status as a Carnegie Doctoral University in order to advance research, the quality of the undergraduate experience, the effectiveness of the graduate school and the pursuit of national prominence.
<input type="checkbox"/>	1C-employment opportunities Goal 1C-employment opportunities nationally and internationally Our students will have access to employment opportunities nationally and internationally.

7. Scroll to the bottom and click **Save**.

Link Objective to Division Strategic Plan

If your division has a strategic plan, follow your VP's guidelines for linking to your division's strategic plan.

7. For each objective, click on **Objective Name and Link to Plans** to open.
8. Click **Link**.

1 Objective Name and Link to Plans Respond to Projects Effectively and Efficiently (PR 1)

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LINK TO PLANS: Link to **Core Quality**, Annual Report and College or Division Strategic Plans

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Detailed instructions

Plan links

Complete

Add new Edit Copy **Link**

9. Click **Plans**.

Manage Links Click [X] next to a link to remove.

Plans + Program Outcomes + External Outcomes + GenEd Outcomes +

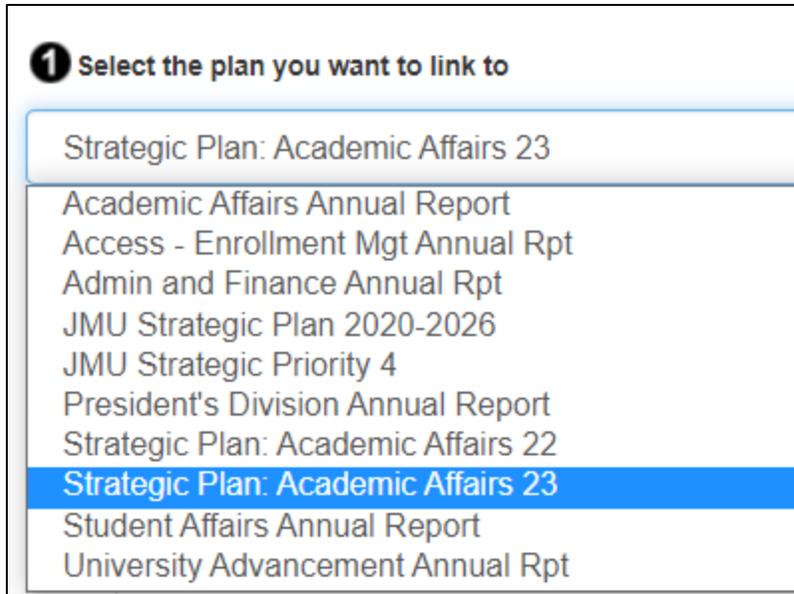
10. Click the drop down to select a plan.

Plan Links

1 Select the plan you want to link to

Academic Affairs Annual Report

11. Select your division's strategic plan.



12. Scroll to the bottom and click **Save**.

The Plan link icon shows the number of plans linked to this first objective. Click on it to see the linkage information.

