**MM Comprehensive Exam Rubric Explanation and Guidelines**

For each course or topic being evaluated, please give the student a rating from 1 to 4 for the following two criteria:

**Content Knowledge—**Factual and contextual knowledge of questions related to music history seminars, theory courses, and pedagogy courses. If applicable, students should be able to cite sources related to the questions.

1 – Fail: Student needs much prompting. More than a few factual errors, no citation of sources

2 – Weak: Answers with some hesitation and prompting. There may be a few factual errors. Cites at least one source if applicable.

3 – Pass: Answers with little hesitation and prompting. No more than one factual error. Cites at least two sources, if applicable.

4 – High Pass: Each question answered fluently with no factual errors. The student may go beyond strictly answering the question to relate material to other topics (for example, not just answering a question about one Schubert song cycle, but relating that cycle to other works by Schubert.) Cites more than two sources, if applicable.

**Organization and Clarity of Ideas**—Answers should be focused, clear, concise and well-organized.

1 – Fail: Substantial and irrelevant digressions, significant problems with clarity and concision.

2 – Weak: Normally maintains focus, but may occasionally digress. Answers may be too brief, but essentially correct.

3 – Pass: Presents a focused answer that is clear, concise, and well-organized. Answers may be too brief, but essentially correct.

4 – High Pass: Presents a focused answer that is clear, concise, and well-organized. Answers are neither too long, nor too brief.

**Overall Performance— at the end of the exam, please give the student a rating from 1 to 4 for your overall impression of the student’s performance based on all criteria.**

**MM Comprehensive Exam Score and Outcome Guidelines**

If a student passes the exam overall, but fails one question, and the committee, in conjunction with the professor deems that it is possible for the student to revise that answer, it will be possible for the student to work with that professor to complete comprehensive assessment by the end of the semester. In some cases it might not be possible to revise the work by the end of the semester, in which case, the student must enroll in comprehensive continuance the next semester to complete comprehensive assessment. If the next semester is the summer, the student may be required to wait until the Fall.

If a student fails more than one question, he or she fails the entire exam and must be required to retake the exam after enough time has passed to be adequately prepared (normally in the following semester, thereby enrolling in comprehensive continuance. The exam must be scheduled within 6 months). If the next semester is the summer, the student may be required to wait until the Fall.

If a student fails the exam twice, he or she will be dismissed from the program, per the Graduate Catalog.

**Question 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**Question 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**Question 3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**Question 4: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**Question 5: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**Question 6: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Course Content and Document Knowledge (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Organization and Clarity of Ideas (circle one)**

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Comments/Notes**

**MM Comprehensive Exam Rubric Scoring Sheet**

|  |  |  |
| --- | --- | --- |
| Question | Content and Document Knowledge Score | Organization and Clarity of Ideas Score |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| **Average** |  |  |

**Overall Performance Evaluation (circle one)**The committee member’s impression of the student’s performance in the exam.

1 – Fail 2 – Weak 3 – Pass 4 – High Pass

**Overall Score Calculation**

**\_\_\_\_\_\_\_\_ Content and Document Knowledge Average (Column one above)**

**\_\_\_\_\_\_\_\_ Organization and Clarity of Ideas Average (Column two above)**

**\_\_\_\_\_\_\_\_ Overall Performance Evaluation**

**\_\_\_\_\_\_\_\_ TOTAL**

**TOTAL OF 11-12 = HIGH PASS**

**TOTAL OF 7-10 = PASS**

**TOTAL BELOW 7 = FAIL**

Graduate MM Comprehensive Exams

James Madison University School of Music

Student:

Degree Plan:

Date:

Rater 1 Score\_\_\_\_\_\_\_\_\_\_\_\_ Rater 2 Score\_\_\_\_\_\_\_\_\_\_\_\_ Rater 3 Score\_\_\_\_\_\_\_\_\_\_\_\_

**Score Average**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (average of 3 raters’ scores)

Please check one:

High Pass \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pass \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please indicate action/s to be taken in the case of failure. A subsequent pass based on fulfillment of conditions below should then be reported on a new form with the committee signatures):

Committee Signatures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (chair)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Chair: Please keep one copy for yourself (the student’s advisor) and give one copy to the Director of Graduate Studies.**