**Program Innovation Grant Application**

*Rolling Application Deadlines*: February 1, April 1, June 1, October 1, December 1

Background

The Madison Collaborative offers grant support for new programming efforts focused on ethical reasoning and the Eight Key Questions (8KQ) as applied to personal, professional, civic, and cosmopolitan life. This support will encourage ongoing renewed engagement with ethical reasoning content and will broaden participation in the JMU community. Relevant programming is defined as efforts *other than* those focused primarily on classroom education, research, and publication. New or existing programs will concentrate on higher level learning and application objectives and will support the MC’s Student Learning Outcomes 4 (generic application) and 5 (personal application). See [www.jmu.edu/mc](http://www.jmu.edu/mc) for Student Learning Outcomes. Please note that pedagogical and curriculum change efforts are supported separately.

Eligibility *–* Any employee or student of James Madison University is eligible to apply.

Funding Amount *–* Grants range from $500 to $5,000, depending on the scope and potential outcomes of proposed projects. Total funding for a single grant shall not exceed $5,000 each rolling calendar year.

Renewal of Funded Projects *–* Review of proposals is on an individual basis, and having received prior funding will neither enhance nor detract from a proposal’s eligibility.

Proposal Format *– Please complete the application below, which includes*:

1. A one-page summary sheet with

a. Principal director of project

b. Partners/collaborators; interdepartmental/multi-program collaborations are encouraged.

c. Project title

d. Brief description of the project

2. A three-page (maximum) summary with

a. Project rationale, including how the program is relevant, reasonable, feasible, and contributes:

*Relevance* – proposal addresses the Student Learning Outcomes 4 & 5 and Eight Key Questions; supports MC mission, vision, values

 *Reasonableness* – appropriate expenses and manageable scope

 *Feasibility* – program can be completed in one year

*Contribution* – program enhances the success of the MC and/or to educating students in ethical reasoning

*Sustainability* – program has potential to be sustained over time

b. Project activity summary, anticipated outcomes, and deliverables (if appropriate)

c. Timeline

3. A one-page budget, including justification for funds.

4. Signed approval sheet. Proposals require approval from the appropriate unit director or head.

Submission Deadline and Award Announcements *–* Grant application deadlines are rolling, due the 1st of February, April, June, October or December. Awards will be announced by the 1st of the following month, pending a peer review. Fund disbursement will be determined by university financial policy and program goals. The winning grants may be announced via e-mail and via the Madison Collaborative website.

Reporting and Acknowledgement *–* Grant recipients will provide a mid-year progress update six months from the award date. They shall also submit a summary of outcomes and spending in a final report submitted to The Madison Collaborative by the end of the funded year. Any publications, speaking engagements, or other publicly visible benefits associated with products of this grant should note the support of The Madison Collaborative.

**Program innovation Grant Application**

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| **Principal Director:** | **Date Submitted:** |
| **Principal Director’s University Office/Academic Unit/Program/Major:** |
| **Partners/Collaborators’ Names and Units:***Please consult with units affected by or included in this proposal prior to submission to ensure early cooperation. We encourage interdepartmental/multi-program collaborations.* |

**PROPOSAL**

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| **Project Title:** |
| **Brief description of the innovative program idea:***Please write a brief “at-a-glance” summary of this grant proposal, highlighting its key components. Please include the change/s that will occur if this grant is funded. (The synopsis should be 5-7 sentences.)* |

**Project Summary (limited to 3 pages)**

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| **Project Rationale or Challenge(s) to be Addressed with New Program***Describe how this program is relevant to the MC mission, vision, values; the Eight Key Questions; and (or) the Student Learning Outcomes. Please define the scope of the program and how it will contribute to the success of the Madison Collaborative and/or to students’ ethical reasoning education.* |
| **Project Activity Summary** *Describe how this program will focus on ethical reasoning and the Eight Key Questions as applied to personal, professional, civic, and cosmopolitan life. Please include anticipated outcomes and deliverables, including the primary beneficiaries of this program.* |
| **Timeline***Describe your proposed program development and implementation timeline and any specific activities that will guide project completion by the end of the funded year.*  |
| **Activity** | **Anticipated Completion Date** |
| **(e.g. Contact other colleges with similar programs to determine best practices)** | **9/1/16** |
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**Program Budget Detail**

*To justify funds, propose a budget for your grant. If known, please include the organization number and account codes.*

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| *Organization #*  | *Account Code* | *Description* | *Amount Requested* |
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| **Approvals**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department Head or Manager, Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Unit Head or AVP, Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(for students or student organizations only)* Faculty/Staff Advisor or Sponsor, Date Please submit:* **One signed copy to** *The Madison Collaborative, MSC 1109*
* **One electronic copy to** The Madison Collaborative, mc@jmu.edu

*For Madison Collaborative Records*~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~Date submission received \_\_\_\_\_\_\_\_\_Received by \_\_\_\_\_\_\_\_\_\_\_Funded \_\_\_\_\_ Denied \_\_\_\_\_ Total Approved Budget $ \_\_\_\_\_\_\_\_\_\_\_\_ |