

Logging into MyJMUCHart thru VPN and using the DUO system

Once to the VPN Access Service site, students will use their e-ID and their MyMadison password. They then need to type either **push** OR **sms1** into the “Secondary password from Duo” line. The PUSH is for using the DUO app and the sms1 is to receive a text message with passcode to choose to type in the box.

JAMES MADISON UNIVERSITY

James Madison University
SSL VPN Access Service

JMU e-ID
Password
Secondary password from Duo

Unauthorized Access Prohibited
By using any JMU computing resource you agree to be bound by [University Policy 1207](#), Appropriate Use of Information Technology Resources.

Please sign in to begin your secure session. **Access requires Duo authentication.** Valid values for the secondary password include the passcode from the app, token, or SMS message; or **push**. Enter **sms1** to receive a new set of passcodes via SMS.

[JMU SSL VPN Help](#) - service offerings, access methods, frequently asked questions and more

For additional help or assistance, please contact the [JMU Information Technology Help Desk](#)

Students will then reach the Pulse Connect Secure section, and will then click on the MyJMUCHart option:

Client Application Sessions

Pulse Secure

Web Bookmarks

[Library Resources](#)
These resources require Network Connect. Please start Network Connect before clicking the link.

[MyJMUCHart](#)

[electronic Research Administration \(test\)](#)

Files

[IT-data3](#)
Lab Folders. These links provide access to download and upload files from JMU network file storage through your browser. If you want to access network file storage in a similar manner as on-campus (Windows Explorer or OS X Finder), use Pulse.

Students will then need to log into MyJMUCHart using the same e-ID and password:

Welcome to the James Madison University Health Center Portal

Login above using your JMU eID & Password.

Welcome to MyJMUCHart, your patient portal, which is a web-based system that serves as a secure communication link between you and the University Health Center. When you log in using your JMU e-ID and password, secure information can be sent to and received from UHC.

If you need to schedule an appointment please call 540 568 6178 and select option 2.

Students will now be on the home screen for MyJMUChart.

Home Appointment Immunizations Forms Messages Education Statements Upload

Welcome to the MyJMUHealth home page. You now have the ability to do the following:

- Schedule appointments
- Receive and send messages to the University Health Center
- Complete forms – Health History, Health Information Release, and Online UHC Pharmacy Refill request
- Complete your insurance information
- Upload documents – Immunization Forms, Lab Orders, Medication Orders
- Access your immunizations and print copies as needed
- Access your statements
- Access Educational Information

New incoming students

1. Print the Immunization Form (click on the "Forms" icon below)
2. Complete the required TB Assessment and Health History form (located under the "Forms" icon)
3. Upload your complete Immunization Form or an official immunization record, and a copy of your insurance card (front and back) by the due date. ALL UPLOADED FORMS MUST BE IN PDF FORMAT

All immunizations must be current to be considered compliant. Failure to complete this process may result in an academic hold on your account and a \$50 fine.

To upload immunizations, choose the "UPLOAD" tab and follow the instructions:

Home Appointment Immunizations Forms Messages Education Statements Upload

Instructions

- PLEASE MAKE SURE YOUR NAME AND DATE OF BIRTH ARE ON ALL SUPPORTING DOCUMENTATION!
- **Please notify the Health Center if you have Tricare Prime, to better serve you for any future referrals.**
- Choose the type of document you are uploading below
- Click on the "Select File" button that appears.
- Then browse to upload your file. (THE FILE MUST BE IN.PDF FORMAT)
- PLEASE ATTACH ALL PAGES OF YOUR DOCUMENT!
- Click Upload.

Documents available to be uploaded:

Immunization Form

Lab Orders

Medical Insurance Card - (IF TRICARE PRIME, NOTIFY THE HEALTH CENTER)

Medication Orders

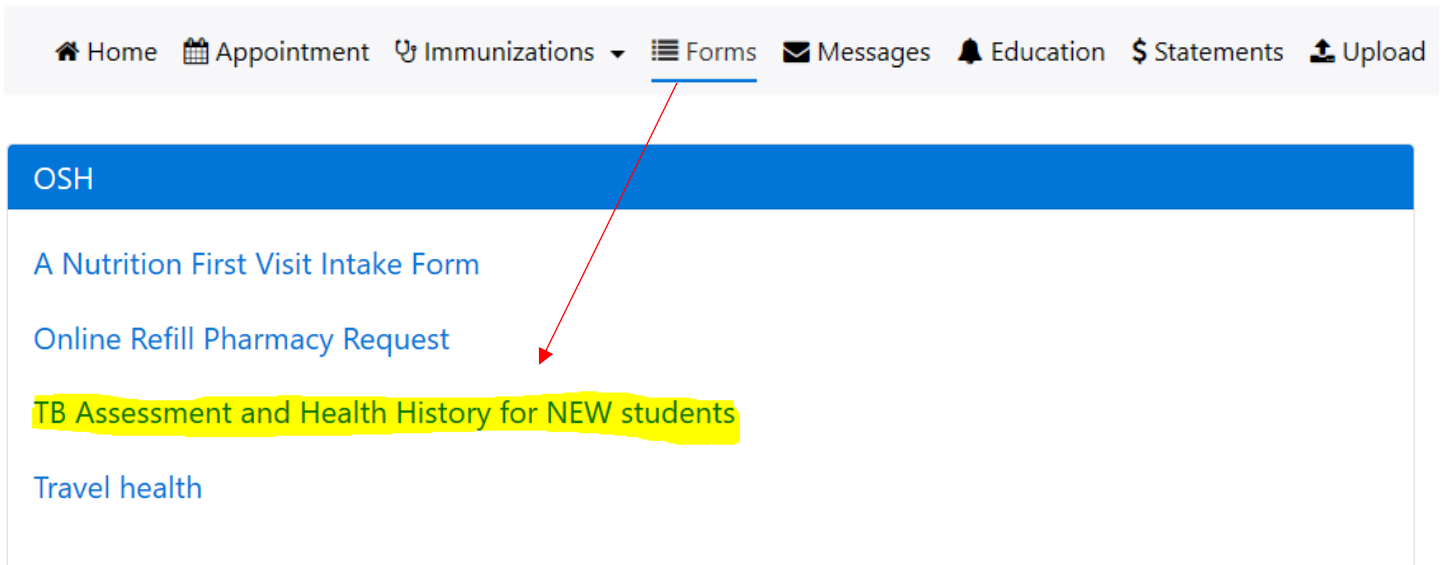
Choose document you are uploading:

Immunization Form

Select File

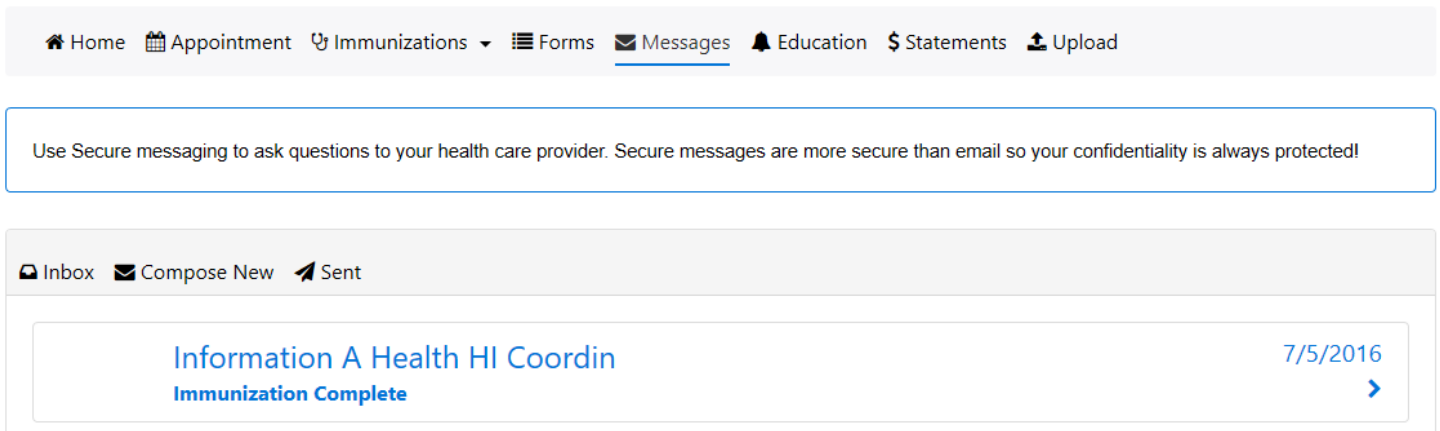
ADD THE FILE JUST AS YOU WOULD AN ATTACHMENT TO AN EMAIL.

To complete the TB Assessment and Health History, click on the “Forms” tab and complete the “TB Assessment and Health History for NEW Students”. This is the ONLY form that new students need to complete.



The screenshot shows the top navigation bar of the MyJMUChart portal with the following items: Home, Appointment, Immunizations, Forms (highlighted with a red arrow), Messages, Education, Statements, and Upload. Below the navigation bar is a blue header labeled "OSH". Underneath, there is a list of forms: "A Nutrition First Visit Intake Form", "Online Refill Pharmacy Request", "TB Assessment and Health History for NEW students" (highlighted in yellow), and "Travel health".

Once records are reviewed, students will receive an email from the Health Center on their dukes account. This will tell them that they have a new message on MyJMUChart. Students need to log back into MyJMUChart, click on the “Message” tab and read the message. This will tell them they are either complete, or there is something missing. This could take several weeks, so please be watching for the email! All communication will be thru the portal, MyJMUChart.



The screenshot shows the "Messages" tab selected in the navigation bar. A blue-bordered box contains the text: "Use Secure messaging to ask questions to your health care provider. Secure messages are more secure than email so your confidentiality is always protected!". Below this is the message header: "Inbox", "Compose New", and "Sent". The message content is "Information A Health HI Coordin" with "Immunization Complete" below it. The date "7/5/2016" and a right-pointing arrow are on the right side of the message.