

SUMMER 2019
INTERNSHIP OPPORTUNITY

WANTED: A motivated and creative individual looking for field experience within a local Parks and Recreation Department based in Winchester, VA

PAY RATE: \$8/hour (hours to vary)

JOB DESCRIPTION: Parks and Recreation Interns will receive a broad-based experience in the recreation field through interaction with professional parks and recreation staff members. FCPRD will involve the intern by allowing them to observe, report, participate, lead, assist, supervise, and manage. Practical experiences will be provided in the following areas: Administration and Management, Organization and Supervision, Maintenance and Operation, and Program Observation. The agency will schedule and assign the intern in such a way as to give them a practical background of training and experience in the skills, techniques, and practices involved in the administration and management of a recreational organization. This assignment will include experiences in office procedures, staff relations and responsibilities, record keeping, programming, planning, fiscal operations, public relations, and community-agency relationships. The intern will be scheduled and assigned to participate in experiences involving the organization and supervision of various programs, areas, events, and (to some extent) personnel.

QUALIFICATIONS:

- Must be eligible for an internship according to college or university requirements
- Must be in good academic standing with his or her college or university
- Must be eligible under existing policy standards after state police criminal background check report is reviewed

If you meet the above requirements and are interested in applying, fax or email your resume to the department listed below. Qualified applicants will be contacted for an interview.

DEPARTMENT:

Frederick County Parks and Recreation
107 N. Kent Street
Winchester, VA 22601
540-665-5678
540-665-9687 FAX
www.fcprd.net

CONTACT: Sarah Young (syoung@fcva.us)



F R E D E R I C K C O U N T Y
PARKS & RECREATION
fcprd.net 540-665-5678