

ARMY NAF STANDARDIZED POSITION DESCRIPTION

PD#:
5855

Sequence#: VARIES

**Replaces
PD#:**

RECREATION ASSISTANT (OUTDOOR)

NF-0189-02

POSITION CLASSIFICATION STANDARDS USED IN CLASSIFYING/GRADING POSITION

Citation 1: OPM PCS REC AID & ASST SERIES, GS-189, MAY 80

Citation 2: NAF PERSONNEL POLICY, AR 215-3, CHAPTER 3, 16
SEPTEMBER 2015

Classification/Job Grading Certification: *I certify that this position has been classified/graded as required by Title 5, U.S. Code in conformance with standard published by the U.S. Office of Personnel Management or if no published standards apply directly, consistently with the most applicable published standards.*

Classified By: NAF
GENERIC

Classified Date: 04/24/2009

POSITION INFORMATION:

FLSA: NON-EXEMPT
Career Field:
Program Code:
VARIES
Bus Code: VARIES
Region: NORTHEAST
**Financial
Disclosure:** NO
PD Status: VERIFIED

CONDITION OF EMPLOYMENT:

Drug Test Required:
VARIES
**Position
Designation:**VARIES
Position Sensitivity:
VARIES
Security Access:
VARIES
**Emergency
Essential:** VARIES
Investigation:

DEVELOPMENTAL ASSIGNMENT:

Career Ladder PD:
Target Grade/FPL:
Career Pos 1:
Career Pos 2:
Career Pos 3:
Career Pos 4:
Career Pos 5:
Career Pos 6:

DESCRIPTION OF MAJOR DUTIES AND RESPONSIBILITIES:

Works under general supervision of the Outdoor Recreation Manager or Recreation Specialist as a Recreation Assistant, instructing groups and

individuals in a variety of outdoor recreation programs, such as but not limited to rafting, rock climbing, kayaking, hiking, mountain biking, challenge course, using a variety of teaching methods to effectively communicate to participants who have a wide range of abilities and backgrounds. Teaches children as well as adults.

Incumbent is responsible for group management. The safety of the participants must always be the number one priority.

Must be familiar with all programs offered by Outdoor Recreation, as well as be familiar with local area as the position requires providing information to customers. Reports any problems to the Outdoor Recreation Manager or Recreation Specialist as soon as possible in order to maintain a high quality service to guests.

QUALIFICATION REQUIREMENTS:

Must have knowledge of and experience in a wide variety of Outdoor Recreation pursuits. Applicants pursuing a degree in Recreation Management, Outdoor Recreation, or a related field, and in the process of completing an internship or fieldwork program will be considered highly qualified.

CONDITIONS OF EMPLOYMENT:

Subject to satisfactory completion of all required background checks of AR 215-3, must be successfully completed and maintained to include the initiation/completion of Child and Youth National Agency Check with Inquiries (CNACI). Must have or be able to obtain a current American Red Cross First Aid and CPR/AED training certification

If water rafting is part of the duties, satisfactory completion of required Raft Guide Training must be completed within three weeks of appointment. Failure to successfully completed required training may result in separation.

EVALUATION: