

## Graduate Council Meeting Minutes

February 7, 2019

2:00-3:30 pm

Madison Union 306

### I. **3MT Presentation: Hannah Eisemann**

John Burgess introduced Hannah Eisemann, the winner of the JMU Graduate School Second Annual Three Minute Thesis Competition. Hannah replicated her winning presentation to the Graduate Council titled "*Assessing Brook Trout (*Salvelinus fontinalis*) Populations Above and Below Waterfalls in Virginia*".

### II. **Approval of the Minutes**

Upon motion by Dannette Bronaugh, seconded by Jeannie Garber, the January 10, 2019, Graduate Council minutes were unanimously approved with the corrected spelling of Dannette Bronaugh's first name.

### III. **Announcements**

Jie Chen stated that Announcements will be added as a long-standing item on the Graduate Council Agenda. Announcements will begin to be categorized into four categories: Student Services Announcements, Curriculum, Admissions, and General Announcements. Graduate Council members and guests are asked to review content prior to the meeting to save time for substantive issues. An opportunity to ask questions will be extended at each meeting. If no questions are forthcoming, the meeting will move forward to the next item on the agenda.

#### 1. Student Services Announcements

- a. John Burgess communicated that March 15, 2019, was the deadline for nominations for The Graduate School's Awards for Excellence in Scholarship, Innovation & Engagement and encouraged Graduate Council Members to nominate graduate students so that their exemplary contributions could be recognized and applauded. Council members were directed to the handout provided in the meeting materials. John requested that questions be sent to him directly via email.

#### 2. Curriculum

- a. To be included in the 2019-20 Graduate Catalog, all Curriculum Proposals must be submitted for consideration by Graduate Council by Monday, March 25 and all Course Proposals must be submitted by April 1. The Graduate Council membership did not raise any questions regarding deadlines for curriculum and/or course proposals for the Graduate Council's review for inclusion in the 2019-20 Graduate Catalog.
- b. Michael Stoloff stated that the Teacher Shortage Task Force asked its Elementary, Special, Secondary and Middle Education subcommittees to formulate preproposals that include curriculum and budgets by February 1, 2019. It is anticipated that approximately 25% of Elementary and Special Education students and 40% of Secondary Education students are likely to prefer a program that includes a graduate-level 5<sup>th</sup> year. We anticipate that the current program will continue to operate to give students both 4- and 5-year options. Additional graduate programs are likely to be developed that include summer and online experiences.

3. The Graduate Admissions Team is working with CollegeNET and JMU IT to implement CollegeNET Admit, our new automated system to provide programs with applicant information and receive program recommendations regarding admission. We will be inviting selected departments to preview the system and provide feedback. We anticipate rolling out the system will be rolled out on April 15. The Graduate Council membership did not raise any questions regarding CollegeNET.

4. Hard copies of Graduate Council meeting materials will be provided on February 7, 2019. Beginning in March 2019 printable meeting materials will be sent electronically and hard copies will no longer be

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provided. The Graduate Council membership did not raise any questions regarding the discontinuance of printed material handouts at all future Graduate Council meetings.

### IV. Reports and Updates

- a. John Burgess reported that The Graduate School had been working with Lee Ward in the JMU Health Center regarding a group health plan for graduate and undergraduate students. The Health Center provides free visits to enrolled students, but the plan being discussed would cover medical care that is not provided by the JMU Health Center and catastrophic issues. A bid will go out to major providers and a survey will be sent to undergraduate and graduate students to inquire of what they would like to see in the health care package. The average cost is likely to be \$2,100 to \$2,200 per year. Council members inquired if this plan would be available to out-of-state students, available to full- and part-time students, and if there would be a cost differential? John agreed to speak with Lee Ward regarding residency and will report back to the Council when a definitive response has been obtained.
- b. Jack Nichting reported on GSA activities.
  - Campus Kitchen started providing meals in late-January. Meals are provided on Tuesday and Thursday from 3:00-4:00 p.m. They have served 12-15 meals on each date.
  - Professional Development grants are under review and award decisions will be made in mid-March.
  - GSA elections will start in March.
  - The GSA Summit will be held on March 2, 2019.
  - The Trivia night with faculty and JMU graduate students will be held at 3 Notch'd on February 28<sup>th</sup>.

### V. Discussion and Action Items

- a. Jie Chen, Michael Stoloff, and John Burgess provided a visual presentation to the Graduate Council explaining the Rationales and Structures outlined within the proposed TGS Bylaws to orient members and guests on major changes. The purposes for the Graduate Council, Executive Committee, Curriculum Committee, and Graduate Program Director Assembly were included in the presentation. Jie Chen opened the floor for questions and comments. There were no questions.

Dannette Bronaugh made a motion to take an e-Vote on the adoption of the TGS Revised Bylaws. Following the motion Michael Stoloff asked that the e-Vote be delayed until after his scheduled meeting with Graduate Psychology. The motion to delay the e-Vote until after the meeting was seconded by Bill Wightman. The motion passed with 14 votes in favor and 0 opposed.

**End of Minutes.**

# Graduate Council Attendance

## GRADUATE COUNCIL ATTEDANCE 2018-19

Date: February 07, 2019

The Graduate School Representatives		Initial
Jie Chen	Dean, The Graduate School	<i>J.C.</i>
Michael Stoloff	Associate Dean, Admissions and Recruitment	<i>Present</i>
John Burgess	Interim Associate Dean, Student Services	<i>Present</i>
Guests		Initial
A.J. Morey	Associate Vice Provost, Cross Disciplinary Studies	
Cheryl Doss	Recruitment & Marketing Coordinator, TGS	
Chris Arndt	Associate Dean, College of Arts and Letters	<i>CA</i>
Cole Welter	Graduate Program Director, Professor of Art, Painting & Drawing	<i>CW</i>
Carla Breeden	Assistant to the Dean, TGS	<i>CDB</i>
Felix Wang	Assoc Exec Dir, Strategic Part, International Programs	
Florian Buchholz	Associate Professor, Computer Science	
Henry Way	Interim Associate Dean , CISE, ISAT	
Jeff Tang	Associate Dean, College of Integrated Science and Engineering	
Kathy Thompson	Recruiting & Degree Audit Specialist, TGS	
Kristi Shackelford	Assistant Vice Provost, Academic Affairs	
Laura Ryman	Director of Student Support, TGS	<i>L.R.</i>
Lynette Michael	Director of Admissions, TGS	<i>LM</i>
Mary Lou Bourne	Research and Scholarship	
Michael Klein	Associate Professor, WRTC	
Michelle Kielty	Professor, Director of School Counselling Program	
Pamela Bell	Administrative Assistant, TGS	<i>P.B.</i>
Paula Maxwell	Associate Dean, College of Health & Behavioral Studies	<i>PM</i>
Robin Anderson	Professor, Graduate Psychology	
Sarah MacDonald	Assistant Dean, Outreach & Engagement	

Graduate Council Attendance

GRADUATE COUNCIL ATTEDANCE  
2018-19

Date: February 07, 2019

Graduate Program Representatives- Voting Members

CIP Code	JMU Program	Member Name	Initial
52.0301	Accounting	Dr. Nancy Nichols	
13.1201	Adult Education and Human Resource Development	Dr. Noorie Brantmeier	
50.0701	Art & Art Education	Dr. Bill Wightman	WW
42.2708	Assessment & Measurement	Dr. Deborah Bandalos	DB
26.0101	Biology	Dr. Roshria Wunderlich	
52.0201	Business Administration	Dr. Matt Rutherford	
13.1101	Clinical Mental Health & School Counseling	Dr. Renee Staton	RS
51.0203	Clinical, Clinical (online)	Dr. Ayasakanta Rout	
13.1102	College Student Personnel Administration	Dr. Josh Bacon	
42.2801	Combined-Integrated Clinical & School Psychology	Dr. Ken Critchfield	
9.0101	Communication & Advocacy	Dr. Peter Bsumek- Corey Hickerson	CAH
11.0101	Computer Science	Dr. Hossain Heydari	
42.2899	Counseling & Supervision	Dr. Debbie Sturm	dos
13.1001	Education- All programs except SPED and Adult	Dr. Pamela Sullivan	
23.0101	English	Dr. Brooks Hefner	
13.1307	Health Sciences	Dr. Jeremy Akers	
54.0101	History	Dr. William Van Norman	
30.1501	Integrated Science and Technology	Dr. Maria Papadakis	
31.0501	Kinesiology	Dr. Nicholas Luden	
13.1311	Mathematics	Dr. David Carothers	
50.0903	Music- All Programs	Dr. Mary Jean Speare	MJS
51.3803	Nursing- All Master's Programs	Dr. Melody Eaton	CAA
51.3818	Nursing Practice	Dr. Jeannie Garber	JG
51.2306	Occupational Therapy	Dr. Rachelle Dornde	RD
51.0912	Physician Assistant	Gerald Weniger	GW

Cyber Intelligenes  
Middle Secondary &  
Mathematics Education

Dr Edna Reid  
Dr. Angela Webb

Pete Bsumek ex comm

aww

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2018-19

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CIP Code	JMU Program	Member Name	Initial
45.1001	Political Science: European Union Policy Studies	Dr. John Scherpereel	JSP
42.0101	Psychological Sciences	Dr. Jeff Dyche	
44.0401	Public Administration	Dr. Fred Mayhew	Fm
51.0202	Research, Audiology, Ph.D.	Dr. Ayasakanta Rout	Geralyn Timber substitute GAT
42.2805	School Psychology	Dr. Tammy Gilligan	
13.0101	Special Education- All Programs	Dr. Danette Bronaugh	DAB
31.0504	Sport and Recreation Leadership	Dr. Julie Wallace Carr	JWS
30.9999	Strategic Leadership Studies	Dr. Karen Ford	KF
23.1303	Writing, Rhetoric & Technical Communication	Dr. Jen Almjeld	JMA
<b>Graduate Student Representatives (Voting Members)</b>			<b>Sign In</b>
	GSA, President	Jack Nitching	JN
	GSA, Vice President	Jackson Chambers	

Corrections / Additional Attendees	Name/ Email:	Sign In
Program: Communication Sciences + Disorders	Name/ Email: timbergro Geralyn Timber	GRS
Program: CAL	Name/ Email: Chris Arndt	
Program:	Name/ Email:	