



Graduate Council Meeting Minutes

January 11, 2018 2:00-3:30 pm.
Madison Union 405

GRADUATE PROGRAM/DEPARTMENT ATTENDEES	MEMBER NAME	Attended
Academic Affairs	Marilou Johnson	X
Academic Affairs (Cross Disciplinary Studies)	A.J. Morey	
Accounting	Nancy Nichols	
Adult Education & Human Resources Development	Noorie Brantmeier	X
Art & Art History	Cole Welter	
Assessment & Measurement	Debbie Bandalos	X
Biology	Christine May	X
Business Administration	Matt Rutherford	X
Business Administration	Tisha McCoy Ntimaoh	X
College of Arts and Letters	Sian White	X
College of Business	Michael Busing	
College of Education	Jane Thall	
College of Health & Behavioral Studies (CHBS)	Paula Maxwell	X
College of Integrated Science and Engineering	Henry Way	
College of Science and Mathematics	Anthony Tongen	X
College of Visual and Performing Arts	Sonya Baker	
College Student Personnel Administration (CSPA)	Josh Bacon	
Combined Integrated Clinical and School Psychology	Ken Critchfield	X
Communication Science & Disorders	Ayasakanta Rout	X
Communication & Advocacy	Pete Bsumek	X
Computer Science – Information Security	Hossain Heydari	
Counseling and Supervision/Clinical Mental Health/ School Counseling	Michele Louise Kielty	
Education	Joy Myers	X
English	Allison Fagan	
Exceptional Education	Dannette Bronaugh	X
Graduate Catalog	Kristi Shackelford	X
Graduate Psychology	Robin Anderson	
Graduate Student Representative	Sarah McGrath	X
Graduate Student Representative	Alyse Lehrke	X
Health Sciences – Dietetics, Nutrition	Jeremy Akers	X
History	David Dillard	
ISAT	Maria Papadakis	
Kinesiology	Elizabeth Edwards	X
Libraries & Educational Technologies	Lara Sapp	X
Mathematics Education	Anthony Tongen	X
Music	Mary Jean Speare	X
Nursing	Melody Eaton	X
Occupational Therapy	Twylla Kirchen	X
Office of International Programs	Felix Wang	
Outreach and Engagement	Nicholas John Swartz	X
Physician Assistant Studies	Jerry Weniger	X
Political Science (EUPS)	John Scherpereel	
Psychological Sciences	Jeff Dyche	
Public Administration	Fred Mayhew	X



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Research & Scholarship	Mary Lou Bourne	
School Psychology	Tammy Gilligan	
Sports and Recreation Leadership	Julie Wallace Carr	
Strategic Leadership	Karen Ford	X
The Graduate School	Laura Ryman	X
The Graduate School	Lynette Michael	
The Graduate School Interim Associate Dean	Michael Klein	X
The Graduate School Associate Dean	Michael Stoloff	X
The Graduate School Dean (Chair)	Jie Chen	X
WRTC	Traci Zimmerman	X

I. Approval of the Graduate Council Meeting Minutes 11/9/2018

The Graduate Council approved the minutes on motion by Dannette Bronaugh seconded by Deborah Bandalos.

II. Announcements, Reports, and Updates:

• The Executive Committee Report

- The 1st meeting discussed the strategies to revise and update the Bylaws. The committee will first review the existing Bylaws, TGS Strategic Plan and TGS Response to APR External Review Report. Then will focus on revising the GC mission and functions. Regular updates regarding the work of this committee will be presented at future Graduate Council meetings.

• Introduction of the Interim Associate Dean

- Jie introduced Michael Klein as Interim Associate Dean. Michael will be in charge of Student Services. In addition, Jie mentioned that Michael Stoloff is taking care of issues related to Curriculum development for the time being.

• GA Requests in the 2018-19 Budget Development Process (Michael K.)

- TGS facilitated a university-wide Budget Initiative that requested additional GA, TA and Doctoral Assistants. . All requests that were submitted by the deans of the university were included. They were listed in a priority order that was based on criteria suggested by the academic deans. TGS also requested that the stipends paid for all existing and new assistantship positions be increased. All budget initiative requests will be presented to senior leadership team in two weeks.

• Student Services & Support Announcements (Michael K.)

Michael Klein highlighted some announcements from the Students Services Announcements flyer:

- The scholarship program allocation numbers will be sent to the deans next week.
- The Cohen Center will have their first speaker of the semester on Jan 22, 2018 @ 5:00 PM. Open to all visitors.
- There will soon be a meeting for all graduate program directors to discuss strategies for increasing funding opportunities for students.
- Deans and Program directors have been sent information about GA, TA and out of state allotments for the upcoming year.
- Parking Services has been contacted to see if they can provide a faculty/staff permit to doctoral students when they are the instructor of record. Michael Klein will collate information about similar graduate-student parking challenges. Please send information to Michael Klein.

• GSA Report (Sarah McGrath)

- Sarah McGrath presented the GSA Announcements (See attachments)

III. Discussion and Action Items:



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- Mary Jean Spear gave a presentation on two Program Action Requests: Doctor of Musical Arts Curriculum and Musical Arts, Conducting, Pedagogy & Literature, DMA. Michael Stoloff announced that there will soon be an e-vote of the Graduate Council to approve these two proposals and several course proposals.
- Kristi Shackelford informed the Graduate Council that there is a SACS-COC requirement that “substantive changes” be reported to them. SACS-COC considers the temporary closure of admission to a graduate program to be a substantial change.
- SACSCOC requires advance notification of program closures, which include the suspension of admission into a program. They are not approving the closure; they are approving the teach-out of currently enrolled students. This needs to be done a year in advance
- For programs that are currently on hold, Michael Stoloff and Kristi Shackelford will be following up regarding their status.
- For programs that are considering closing admission, Michael and a Task Force will be developing a policy and procedure to follow in the future. The internal process is still being worked out, but it will include notification to TGS and Kristi.
- Programs to which students apply specifically to a sub plan/concentration must be reported. For example, students in Education apply directly to admission in either Reading Education (M.Ed.) or Secondary Education (M.A.T.). The closure of either program would require a notification to SACSCOC. History, however, has general admission to their program, and students then choose from three concentration options. If one of these concentrations closed, notification to SACSCOC would not be required.
- Programs that close admission have the option to reopen through notification to SACSCOC.
- Michael Stoloff announced that a taskforce would be appointed to propose policies regarding program closures. Volunteers for this taskforce included Danni Bronaugh, Melody Eaton, Lynette Michael, and Kristi Shackelford. Taskforce recommendations would be presented to Graduate Council for discussion and approval.

Approved



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GSA Announcements 1-11-18

- The GSA has opened our Executive Council Applications
 - It is a google form submission
 - We opened it Jan 10th and it will be open until Jan 31st
 - Positions needed: President, VP, Secretary, and Treasurer
 - PLEASE encourage your students to apply!!!
 - New this year, there is a potential for students to receive compensation for serving in one of these positions
- Upcoming Events
 - First meeting of the semester will be Wed, Jan 17th 6-7pm in 4000 Madison Hall
 - Happy Hour at Ruby's Arcade Friday, Jan 19th 5-7pm
 - Please encourage people from your program to attend!
- Our Spring Grants Cycle will be coming up!
 - We offer Travel as well as Professional Development Grants
 - FYI, Travel Grant Awards – \$200, \$400, \$600
 - Professional Development – Any amount up to \$200
 - Grant applications submitted via google form
 - Open Wed, Feb 7th and close Wed, Feb 14th
 - Programs without representatives will not be eligible for funding!
- Graduate Student Health Insurance Survey
 - Of the 114 graduate student responses received, from 8 graduate departments, 60% are on their parent's insurance, 32% are on their own insurance, and 8% are uninsured.
 - 43% of all graduate student responses show preference for health insurance through James Madison University (JMU).
 - The 43% who would prefer insurance through JMU includes all of the student who are on their own health insurance or uninsured, and even some of those who are on their parent's insurance.
 - The 8 departments that submitted results are:
 - Clinical & School Psychology
 - Speech Pathology
 - Occupational Therapy
 - Nursing
 - Psych Sciences
 - Communication & Advocacy
 - Biology
 - Audiology



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GSA Program Representatives 17-18

Program	First Name	Last Name	Email
Accounting	Brittany	Burton	burtonba@dukes.jmu.edu
AHRD (Adult Education and Human Resource Development)	Kendra	Hall	hallky@jmu.edu
Art Education	Nikki	Ross	ross2nd@dukes.jmu.edu
Biology	Warner	Lowry	lowrytw@dukes.jmu.edu
C-I PSYD (Clinical and School Psychology)	Christian	Haase	haasecd@dukes.jmu.edu
C-I PSYD (Clinical and School Psychology)	Julia	Dobner-Pereira	dobnerjx@jmu.edu
CSD - Audiology	M.S.	Lakshmi	magudilx@dukes.jmu.edu
CSD - Speech Pathology	Danielle	Moss	mossdj@dukes.jmu.edu
CSD - Speech Pathology	Hope	Erdmann	erdmanhe@dukes.jmu.edu
CSPA (College Student Personnel Administration)	Sabrey	Garling	garlinsa@dukes.jmu.edu
DMA (Doctorate of Music Arts)	John	Nye	nyejc@dukes.jmu.edu
English	Karisa	Harris-Cleary	harri7ka@dukes.jmu.edu
EUPS	Sara	Lemming	lemingsl@dukes.jmu.edu
Kinesiology	Scott	Wissman	wissemws@jmu.edu
Master's in Public Administration	Jeron	Baker	baker4js@dukes.jmu.edu
Master's in Public Administration	Jack	Nichting	nichtijt@dukes.jmu.edu
MBA	Colleen	Jetton	jettonce@jmu.edu
Nursing	Maria	McDonald	mcdon3ma@dukes.jmu.edu
Nutrition	Kristen	Byrne	byrne3ka@dukes.jmu.edu
Occupational Therapy	Deanna	Moser	moserdm@dukes.jmu.edu
Occupational Therapy	Hannah	Olsen	olsonhr@dukes.jmu.edu
Physician Assistant	Aly	Shaughnessy	shaughao@dukes.jmu.edu
Psych Sciences	Katy	Owens	owenskr@dukes.jmu.edu
Psych Sciences	Shane	Kerr	kerrcs@jmu.edu
School Psych	Michelle	Hayes	hayes3ml@dukes.jmu.edu
SCOM Communication and Advocacy	Vine	Adowei	adoweivx@dukes.jmu.edu
Sports and Recreation Leadership	Paige	Ruden	rudenpi@dukes.jmu.edu