



**Graduate Council
Meeting Minutes
Madison Union 404**

March 30th, 2017

2:00-3:30 p.m.

*Supporting, facilitating and promoting excellence in lifelong education
through graduate programs of distinction, innovative outreach programs and a diverse student body.*

Members present: Jie Chen (The Graduate School), Michael Stoloff (The Graduate School), Terry Dean (The Graduate School), Lynette Michael (The Graduate School), Laura Ryman (The Graduate School), Nancy Nichols (Accounting), Cole Welter (Art), Deborah Bandalos (Assessment & Measurement), Christine May (Biology), Ken Critchfield (Clinical & School Psychology), Chris Arndt (College of Arts & Letters), Tisha McCoy-Ntiamoah (College of Business), Margaret Kyger (College of Education), Rhonda Zingraff (College of Health & Behavioral Sciences), Ayasakanta Rout (CSD), Michelle Hughes (Education), Brookes Hefner (English), Dani Bronaugh (Exceptional Education), Courtney Sanders (Student Representative), Alyse Lehrke (Student Representative), Jeremy Akers (Health Sciences), Lara Sapp (Libraries & Education Technologies), Anthony Tongen (Mathematics), Mary Jean Speare (Music), Melody Eaton (Nursing), Lisa Snider (Occupational Therapy), Sarah MacDonald (Outreach & Engagement), Jeff Dyche (Psychological Sciences), Tammy Gilligan (School Psychology), Michael Klein (WRTC).

Guests: Sara Harper (The Graduate School), Jane Thall (College of Education).

Graduate Programs Not Represented: Academic Affairs (cross Disciplinary Studies), Adult Ed – AHRD, College of Integrated Science & Engineering, CS Information Security, Counseling & Supervision, Clinical Mental Health, School Counseling, Graduate Psychology, History, ISAT, Kinesiology, Office of International Programs, Physician Assistant Studies, Public Administration, Research and Scholarship, Strategic Leadership.

Approval of minutes

Tisha McCoy-Ntiamoah moved to approve the February meeting minutes. Dani Bronaugh moved to second the motion. The minutes were approved by the Council.

1. Announcements & Reports

APR Reminder – Michael Stoloff listed the names of the external reviewers and reminded Graduate Council members about the importance of the process. The APR will be discussed at the Retreat.

Certificate Policy Taskforce – The taskforce met three times and reported the most recent findings to the external committee. Two items discussed were; double counting of credits, and where the administration of the certificates will be done — i.e. centrally or between the two offices. Discussion of the certificate policy will continue at the Retreat.

GSA Report – Discussed Grad & Go, and asked GC to consider donating. Cate presented information about the Food Bank at CSGS, who showed strong interest. The previous week, Brad Barnett gave a presentation on investing for retirement and 40 graduate students attended. Coming soon: Professional Development applications and Impact Awards. GSA will notify when the application for nominations is available. Future of GSA is a concern. All three of the officers are graduating this year, however, only one student applied to serve. This raises the possibility that the GSA could dissolve. Cate is asking for feedback or suggestions. Cole Welter said he would add information about the GSA to program handbook. Currently 10 programs are represented, but will not only have two programs represented because others are graduating.

TGS office move – TGS was closed Tuesday 1/2 day and Wednesday all day for the move. All TGS staff were back in operation on Thursday, April 6th. TGS plans to have a September Open House event at the new location, Madison Hall, 100 E. Grace Street, 4th floor.

Admissions taskforce – Has met to discuss how to reduce the barriers to admission by implementing more open/flexible practices. Additional sources have been added for candidates to use to demonstrate their potential for success. Programs will have flexibility to choose what evidence they will consider most relevant for their program. One action was approved – the discontinuation of standardized test scores. Preliminary findings and additional discussion of English language competency will continue during the Retreat.

Enrollment Strategy reports –this initiative has been reported to Graduate Council in past. This semester, we will be drafting a summary report on received feedback. Moving forward, we will revise and submit a report to Jerry and then meet with The Graduate School deans to facilitate a conversation with the Academic Council. Results will be brought back to the Graduate Council body.

RA Support – Jerry, Jie, and Yvonne met to discuss research assistant grants. TGS has received a large number of requests but we do not have the resources / capacity to assess and provide them. However, this type of support will be considered. Yvonne & Jie will gather data for Jerry and continue the conversation with Academic Council & other stakeholders. They will also share the data with the Graduate Council. The Research and Scholarship office has the expertise and should be able to make the decision about RA support. Currently, only six students are RAs.

2. **Discussion & Action Items**

Program Changes –

Athletic Training

Jamie Fry – discussed that this is a well-established UG program that preps students for the exam. However, they need to transition to a master's level. Nationally – decided to meet standards and transition or redesign the program and not to simply re-label the program. Proposal: 72 – 73 credit hour masters with 18 courses (4 new courses). Looking at cohort tuition model. In June 2016, the program gave a presentation to BOV and again April 7th 2017 & SCHEV proposal will be submitted. Potential enrollment increase to 20 students / cohort. Masters possible start summer 2020.

Health Sciences – Nutrition and Physical Activity

Jeremy Akers, going to masters only program. In the past, had an internship component – but dissolved in '06. Accreditation visits next week. 15 student capacity and hope to be awarded candidacy course load for faculty. 2 ½-year program with summer enrollment.

Would like to increase credit hours from 44 to 46 because of supervised practice & 33 credits to 35. Would like to change name and this is in process (with SCHEV approval).

English Language Competency Admission Policy - Encourage feedback from members — email to Michael Stoloff. Will continue the discussion at the Retreat. TGS will remind applicants to follow the requirements listed on the requirements page on the website for each program.

Approved