



Graduate Council

Meeting Minutes

September 12, 2013 – Taylor 404

*Supporting, facilitating and promoting excellence in lifelong education
through graduate programs of distinction, innovative outreach programs and a diverse student body.*

ATTENDANCE

Members present: Reid Linn, Melissa Alemàn, Lynette Michael, Robin Anderson (Graduate Psychology), Deborah Bandalos (Assessment and Measurement), Josh Bacon (College Student Personnel Administration), Amanda Biesecker (ISAT), Dannette Bronaugh (Exceptional Education), Pete Bsumek (Communication & Advocacy), Michael Busing (Business Administration), David Dillard (History), Natasha DuMerville (Grad. Student Rep.), Lennie Echterling (Counseling & Supervision; Clinical Mental Health Counseling), Brian Flota (Libraries & Ed. Tech), Margaret Sloane (Strategic Leadership), Tammy Gilligan (School Psychology), Teresa Gonzalez (Academic Affairs), David “AJ” Good (Grad. Student Rep), Janet Gloeckner (Health Science), Patty Hale (Nursing), Michael Hall (Psychological Sciences), Gregg Henriques (Clinical and School Psychology), Hossain Heydari (Computer Science -Info. Sec.), Nicholas Luden (Kinesiology), Scott Lunsford (Writing, Rhetoric & Technical Communication), Holly McCartney (Education), Matthew Reborn (English), Ayasakanta Rout (Communication Science & Disorders), Mary Jean Speare (Music), Kathy Schwartz (Art & Art History), Nicholas Swartz (Public Administration), William VanDenburg (Accounting), Ann Wallace (Mathematics Education),
Guests: Carol Hurney (Center for Faculty Innovation), A.J. Morey (Cross Disciplinary Studies), Kristi Shackelford (Catalog), Peggy Shaeffer (COE), Michael Stoloff (CHBS), Janet Smith (Public Affairs).
Programs not represented: Adult Education (HRD), Physician Assistant Studies, Biology, Political Science (EUPS).

APPROVAL OF THE MINUTES

The minutes of May 17, 2013 meeting were approved by acclamation with no revisions.

ANNOUNCEMENTS

- **Graduate Community Dinner: Friday, September 20, 4:30 – 6:30 p.m. in the Festival Ballroom.**
- **Northern Shenandoah Valley Regional Graduate & Law School Fair: Tuesday, September 24, 4:00–7:00 p.m. in the Festival Ballroom.** Registration is free for JMU graduate programs, however, tables are now full and there is a waiting list for programs interested in participating. Programs should contact Laura Ryman (rymanle@jmu.edu) if they would like to be placed on the wait-list for registration. Reid Linn encouraged faculty to work with Kathy Thompson for program representation at graduate fairs.
- **The Graduate School Brochure and Program Descriptions are available** upon request for recruiting.
- **All course/program requests to take effect Summer or Fall 2014 must be submitted by April 10th.** This is a revised deadline (formerly February). Catalog copy for each graduate program must be reviewed, revised, and submitted to Kristi Shackelford no later than May 5.
- **Conference of Southern Graduate Schools Awards – Call for Nominations**
 - Outstanding Mentor Award (November, 2013)
 - Outstanding Contributions to Graduate Education (November, 2013)
 - Master’s Thesis Award includes two categories (1) Life Sciences; and (2) Social Science, Business, and Education (November 18, 2013)
 - ETD Master’s Thesis Award for Innovative Application of Technology to Scholarship in a Master’s Thesis (November 18 2013)

- **JMU Communications and Marketing welcomes news items.** (including activities and projects) as well as stories about graduate programs or graduate (Masters, Ed.S, or Doctoral) students and faculty. You may **submit story ideas to Janet Smith (smithjl@jmu.edu)**, who serves as the office's liaison to the Graduate Council.

DISCUSSION

GSA Report – AJ Good, Graduate Student in Public Administration

AJ Good shared ongoing activity within the GSA. AJ shared the desires of the GSA to connect graduate students with both social and professional campus resources via social media and events. Program directors were thanked for submitting program representatives for the GSA and remaining programs were encouraged to submit the names of representatives. The GSA also welcomed establishing working relationships with graduate programs and feedback from those in the programs. Specifically, AJ expressed the desire for graduate program co-facilitation and/or feedback with regard to future professional development and event programming.

- The first GSA meeting of the Fall semester will be October 6th, 2013 in Taylor 302 at 4:00 pm.
- Reid reiterated the GSA mission to be a professional association for students and highlighted the importance of supporting student driven initiatives, such as the student and faculty community impact awards.

Uploading of Unofficial Transcripts – Lynette Michael

Lynette Michael announced that applicants will soon be able to directly upload copies of their unofficial transcripts during the application process (March 2014). Only those students who accept offers of admission and matriculate will need to have all official transcripts sent to The Graduate School as a condition of admission.

CFI Programming for 2013-2014 – Carol Hurney, Executive Director of CFI.

Carol Hurney previewed changes to the approach and programming at CFI and the impact those changes may have on the graduate student community. Moving away from a person-centered approach (i.e. programming directed toward types of faculty), CFI plans to take a more inclusive approach that opens up most programs to all graduate school faculty and students. One graduate student-specific program will remain; the Graduate Research Fellows program generally has had the highest success rate among graduate students and will be continued this year without the stipend. The CFI can also work directly with graduate programs and organizations such as the GSA to improve awareness of CFI events and to serve as a resource for program-specific needs.

Madison Future Commission (*Strategic Plan*) Update - Reid Linn

Reid provided an overview of the strategic planning process by the Madison Future Commission including the Academics Committee's core qualities and related goals. He spoke about the University Planning Team meeting on September 10, which he attended as a committee co-chair, and provided the following timeline for the MFC strategic planning for the year.

Madison Future Commission (MFC) Timeline for 2013-2014 ...

September 10 - The University Planning Team (UPT) meets with committee co-chairs after reviewing all of the committee reports. They will use the reports as the primary basis for developing a list of draft core qualities and goals to submit to the president and senior leadership team.

Narrow down the core qualities (above).

September 13 - The president and his team, who have each already read all of the MFC committee reports, will review the UPT's submission and provide them with feedback. The feedback will then be reflected in an updated version of the core qualities and goals. From there, the draft will be sent to the JMU Board of Visitors.

October 4 - The Board will review the updated draft of core qualities and goals and provide feedback to Dr. Warner and Brian Charette. The draft core qualities and goals will be appropriately updated.

October 5 - The draft core qualities and goals, along with each of the MFC committee reports, will be posted on the MFC website. A bulk email will be sent to faculty and staff by the UPT inviting faculty and

