JMU GRADUATE STUDENT
“CHECKLIST”

Priority

AFTER YOUR HAVE ACCEPTED YOUR OFFER OF ADMISSION

- **Check your “To-Do” list on MyMadison.** After you have accepted your offer of admission visit: [https://mymadison.jmu.edu/](https://mymadison.jmu.edu/)
  Note: You will use the same e-ID that was used for your application status to log-in. For assistance with your e-ID, visit the computing helpdesk: [http://www.jmu.edu/computing/helpdesk/selfhelp/eid.shtml](http://www.jmu.edu/computing/helpdesk/selfhelp/eid.shtml)

- **Complete Immunization Form.** Virginia state law (§ 23-7.5. Health histories required; immunizations) requires anyone entering a college or university to present a certificate of immunization/health history that documents compliance with all required immunizations. Click here to print forms and learn more about immunization requirements: [http://www.jmu.edu/healthcenter/IncomingStudents/index.shtml](http://www.jmu.edu/healthcenter/IncomingStudents/index.shtml)
  Questions about immunization requirements should be emailed to: healthctr@jmu.edu.

- **Check your Dukes email account.** Ensure that you have proper access to your Dukes e-mail account: [http://www.jmu.edu/computing/jmuemail/](http://www.jmu.edu/computing/jmuemail/)
  For assistance with your Dukes email account, please visit: [http://www.jmu.edu/computing/helpdesk/selfhelp/DukesEmail.shtml](http://www.jmu.edu/computing/helpdesk/selfhelp/DukesEmail.shtml)

- **Register for classes.** After reviewing your program’s curriculum and requirements, ensure that you have registered for classes through MyMadison. Course registration is a very department-specific process. Depending on the department, you may need to register for classes soon after you receive your e-ID and password or you may need to wait until the start of the semester in August. Please contact your graduate department directly for assistance with course registration. For general information on how to register for classes, visit: [http://www.jmu.edu/advising/toolkit/course.shtml#CR](http://www.jmu.edu/advising/toolkit/course.shtml#CR)
  Note: Current GA/TA’s must carry a full-time course load (9 credit hours) unless otherwise approved by The Graduate School. For more information visit: [http://www.jmu.edu/JMUpolicy/policies/2103.shtml](http://www.jmu.edu/JMUpolicy/policies/2103.shtml)

- **Obtain your Student ID (JACard).** Card Services is located in the new Student Success Center. Please visit this link for more information on how to obtain your JACard: [http://www.jmu.edu/cardctr/](http://www.jmu.edu/cardctr/)

- **Review the Honor Code Tutorial and take the Test.** Beginning Fall ’06, all incoming first-year students, transfer students and graduate students are required to complete the JMU Honor Code Tutorial and Test. The intent of this requirement is an effort to increase individual student awareness regarding the JMU Honor Code and Honor Council. To fulfill this requirement, visit: [http://www.jmu.edu/honorcode/test.shtml](http://www.jmu.edu/honorcode/test.shtml)

- **Register and Attend New Graduate Student Orientation.** Learn about JMU. Meet fellow graduate students. Discover the JMU resources that will make your life more enjoyable and will help you succeed! - See more at: [http://www.jmu.edu/grad/happenings/orientation.shtml](http://www.jmu.edu/grad/happenings/orientation.shtml)
Join the Graduate Student Association and get involved! — The Graduate Student Association (GSA) is a student-led and student-run organization that provides professional and social opportunities to all graduate students at James Madison University. Since 2010, the GSA has been advocating for graduate students at JMU while cultivating important aspects of graduate student life. Moreover, the GSA is involved in numerous philanthropic activities in the Harrisonburg area. Be involved. Be engaged. Join the GSA and learn what it means to be a JMU Duke! To learn more about the Graduate Student Association, visit: www.jmu.edu/grad/gsa -or- email the GSA: gsa@jmu.edu

Apply for Assistantships. If you have not yet obtained a Graduate/Teaching Assistantship and wish to do so, contact your program director for more information. Additionally, you may apply for various assistantships outside of your program at JMU. For more information, visit: http://www.jmu.edu/grad/current-students/assistantships/assist_info.shtml

Obtain a Parking Pass. If you plan on parking on campus at JMU, you must obtain a parking pass. For more information on how to obtain a parking pass, visit: http://www.jmu.edu/parking/wptermsofusepurchase.shtml

Note: Would you rather catch the bus? The Harrisonburg Department of Transportation has bus routes that cover all of Harrisonburg and JMU. See more at: http://www.harrisonburgva.gov/bus-service

Research Housing Options. JMU does not offer on-campus housing for graduate students at this time. Most graduate students live in specific areas off-campus in close proximity to JMU. For more information on all housing options available, please visit: http://info.jmu.edu/ocl/beginning-search/

You may also contact the GSA for more graduate student-specific housing questions: gsa@jmu.edu

Note: It is highly recommended that you also sign up for the Utilities Deposit Assistance Program (UDAP)! UDAP is a JMU sponsored program that protects students’ credit rating and allows water, gas, and electric services to be connected without a deposit. It’s $35 to sign-up for all graduate students! For more information, visit: http://www.jmu.edu/udap/

Complete the Free Application for Federal Student Aid (FAFSA) - U.S. CITIZENS & PERMANENT RESIDENTS ONLY.

All U.S. citizens and permanent residents who accept admission are encouraged to complete this form online at http://www.fafsa.ed.gov/ as soon as possible, whether or not they have requested financial aid. More details are available at http://www.jmu.edu/finaid/

Obtain Health Insurance — For more information on health insurance options available to JMU graduate students, please visit: http://www.jmu.edu/healthcenter/StudentCare/insurance.shtml

If necessary, contact the Office of Disability Services with any questions you may have about reasonable accommodations. The Office of Disability Services (ODS) is charged with the responsibility of exploring possible coverage for necessary and appropriate accommodations for qualified students who are disabled in compliance with Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008. If you wish to be considered for reasonable accommodations, please contact ODS via their website http://www.jmu.edu/ods or at (540) 568-6705.
Learn more about the resources, activities and dining at JMU and in Harrisonburg. Please visit: http://www.jmu.edu/grad/graduate-student-life/resources.shtml

Have a great first semester!

Still have questions? Please contact the Graduate School or other JMU offices at one of the numbers or email addresses listed below. Admissions: 540-568-6131; grad@jmu.edu
Financial Aid 540-568-7820; finaid@jmu.edu
Student Affairs: 540-568-3685; beamla@jmu.edu
International Students Questions and Processes: 540-568-5681; iss@jmu.edu