



The Graduate School

Appeal for Policy Exception

This form is to be completed by the student requesting an exception to a policy. Justification must be thorough. Space is also provided for a Graduate Program Director and Academic Unit Head or College Dean to endorse with justification the request.

Student Name: _____ JMU Email: _____ @dukes.jmu.edu

Student ID: _____ Program: _____ Program Director: _____

Requesting policy exception for: _____

STUDENT JUSTIFICATION

Please use the space below to outline the policy exception requested, including supporting documentation.

Student Signature: _____ Date: _____



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GRADUATE PROGRAM DIRECTOR ENDORSEMENT

Please use the space below to provide your endorsement.

Program Director Signature: _____ Date: _____

ACADEMIC UNIT HEAD or COLLEGE DEAN ENDORSEMENT

Please use the space below to provide your endorsement.

AUH/Dean Signature: _____ Date: _____

The Graduate School Executive Committee's Decision:

☐ Approved

☐ Denied