ACCELERATED GRADUATE PROGRAM APPLICATION

Details of the Graduate Program Involved:

|  |
| --- |
| GRADUATE PROGRAM NAME |
| PRIMARY CONTACT for GRADUATE PROGRAM | NAME | E-MAIL | PHONE |
| AUDIENCE Which undergraduate major(s) or minor(s) will be paired with this graduate program for this accelerated program? |
| CREDITS REQUIRED FOR THE GRADUATE PROGRAM (as a “regular”/stand-alone graduate program) |
| **Anticipated NUMBER of students accepted to the accelerated program each year:**  |

Proposed Curriculum Plan

Note: For accelerated programs to be considered, the following conditions must be met:

* The graduate degree program must remain fully intact, with all credits of the stand-alone degree completed according to the catalog requirements, and all courses completed at the graduate level. Undergraduate courses cannot be applied to the graduate program nor can courses be waived.
* Graduate courses used to fulfill requirements for the undergraduate degree program must be identified and must fill comparable undergraduate courses or elective credits (for example graduate statistics may fulfill an undergraduate statistics requirement).
* 150 unique credits must be accounted for (120 credits fulfilling undergraduate requirements and a minimum of 30 credits fulfilling graduate requirements. More credits may be needed, depending on the program.)
* The proposal must determine the semester in which students complete the undergraduate degree and transition to graduate student status.
* For the policies for accelerated programs, see [accelerated-graduate-program-policies-5-4-23.pdf](https://www.jmu.edu/grad/_files/degree-programs/accelerated-graduate-program-policies-5-4-23.pdf).

|  |
| --- |
| MAXIMUM CREDITS. What is the maximum number of graduate credits that can be taken as an undergraduate student and applied to the undergraduate degree? (Will typically be 12 or fewer credits but could be higher under special circumstances. No more than 50% of the credits required to complete a graduate certificate may be completed before the bachelor’s degree is completed.) |
| GRADUATE COURSES COMPLETED AS AN UNDERGRADUATE. (The “UG requirement” is the course that will be fulfilled by this graduate course.) |
| GRADUATE COURSES | UNDERGRADUATE REQUIREMENTS FULFILLED WITH GRADUATE COURSES |
| PREFIX | NUMBER | TITLE | CREDITS | PREFIX | NUMBER | TITLE | CREDITS |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Projected Enrollments

|  |
| --- |
| PROGRAM ENROLLMENT IMPACT. Number of NEW students admitted in this graduate program during each of the past 5 years and anticipated during the next 3 years.  |
|  | GRADUATE PROGRAM ENROLLMENT - PAST YEARS | FUTURE YEARS |
| ACADEMIC YEAR |  |  |  |  |  |  |  |  |
| NUMBER OF NEW STUDENTS ADMITTED TO THE TRADITIONAL GRADUATE PROGRAM (not accelerated pathway) |  |  |  |  |  |  |  |  |
| NEW STUDENTS ADMITTED TO THE PROGRAM VIA THE ACCELERATED PATHWAY EACH YEAR (not counted above) |  |  |  |  |  |  |  |  |
| **Explain the effect the proposed accelerated program will have on the undergraduate program’s enrollment (if any):** |

Proposed CATALOG TEXT AND Curriculum for THE Accelerated Program Provide the proposed catalog description and a semester-by-semester schedule of the courses the student will complete in the accelerated program. Include all undergraduate and graduate requirements and credits, demarcating the undergraduate courses/requirements that will be replaced with specific graduate courses. Indicate the semester students complete the undergraduate program and become graduate students. Also provide the sequence for the graduate program when completing it via the traditional, post-baccalaureate route, for comparison. You may attach separate sheets for the curriculum, if that is easier.

|  |
| --- |
| CATALOG TEXT/DESCRIPTION Provide proposed catalog text describing the accelerated program. Include rationale for completing this accelerated program and the value to the student. |
|  | ACCELERATED PROGRAM | POST-BACCALAUREATE PROGRAM |
| APPLICATION DEADLINE |  |  |
| ADMISSION REQUIREMENTS |  |  |
| PROGRAM OF STUDY. Show term-by-term. Identify term where bachelor’s degree is completed. |  |  |

ADMISSION AND SELECTION PROCESS

Explain the admission and selection process for the accelerated program. Include all pre-requisite requirements, application deadlines, notification timelines, program start dates, etc.

|  |
| --- |
|  |

TRANSITIONING TO GRADUATE STATUS & COMPLETION OF THE UNDERGRADUATE DEGREE

|  |
| --- |
| SEMESTER (upon completion) STUDENTS RECEIVE THEIR UNDERGRADUATE DEGREE:  |
| **SEMESTER STUDENTS TRANSITION TO GRADUATE STATUS:**  |

TRACKING STUDENTS Describe who and how students will be tracked during the undergraduate portion of the program, especially if there is a pre-requisite for admission phase to the program.

|  |
| --- |
|  |

TUITION MODEL Explain the tuition model you are proposing, if different than the normal graduate tuition per credit hour model. If unsure, simply state “need assistance with this part.”

|  |
| --- |
|  |

HOUSING Describe any unusual circumstances that may be present with housing, for example, will students wish to access on-campus housing during the graduate portion of the program?

|  |
| --- |
|  |

FINANCIAL AID Describe any financial aid issues, concerns or questions you may have regarding this program. Have you discussed this proposed program with anyone in financial aid? (Example: Will students be eligible to receive PELL or other awards or loans once they start taking graduate courses?) If unsure, simply state “need assistance with this part.”

|  |
| --- |
|  |

RECRUITMENT & STUDENT SUCCESS

|  |
| --- |
| RECRUITMENT PLAN Explain the recruitment plan and how students will be notified of this accelerated program. |
| ADVISING & MENTORING PLAN Explain who and how undergraduate students will be mentored and guided leading up to acceptance into this accelerated program. Include information on how advising loads will be affected by this program.  |

REQUIRED APPROVALS

|  |  |  |  |
| --- | --- | --- | --- |
| TITLE | PRINTED NAME | SIGNATURE | DATE |
| Graduate Program Director(required for initial submission) |  |  |  |
| Academic Unit Head(required for initial submission) |  |  |  |
| College Curriculum Committee Chair(may be required by the College) |  |  |  |
| Academic Dean(required for initial submission) |  |  |  |
| Graduate Council (GCCC)(may be obtained during C&I) |  |  |  |
| Graduate Dean(required for initial submission) |  |  |  |
| Registrar(will be secured during the review process)  |  |  |  |
| Financial Aid(will be secured during the review process)  |  |  |  |
| Budget Office(will be secured during the review process)  |  |  |  |
| Business Office(will be secured during the review process)  |  |  |  |
| Academic Affairs(will be secured during the review process)  |  |  |  |

Submit proposal to Paula Maxwell, Associate Vice Provost for Curriculum (maxwelpj@@jmu.edu) and to Laura Ryman in the Graduate School (rymanle@jmu.edu) for review. Upon review, additional meetings will be held with the various stakeholders.