

SEVIS Registration Report

For New International Students

Step #1: Take clear pictures of your (1) **passport bio page**, (2) **F-1 visa**, and (3) **most recent entry stamp**

- If you're going to complete SEVIS Registration on your computer, be sure to email yourself the photos you just took!
- If you have an incomplete entry stamp -or- don't have an entry stamp, take a screen shot of your **Most Recent I-94** found on: <https://i94.cbp.dhs.gov>

(1) Passport Bio Page



(2) F-1 Visa



(3) Entry Stamp or I-94



Step #2: Start here: jmu-iss.terradata.com

Step #3: Log-in with your **JMU credentials** and go through the **DUO authentication**. You will receive a push notification to your phone

Step #4: Once logged in, click on the **Control Center** tab (scroll all of the way to the right).

Step #5: In the section What can we help you with?, find and click on SEVIS Registration Report in the list of icons – look for the star **★** icon at the bottom!

Step #6: Read the instructions

Step #7: Complete the Questionnaires

- What term is this for? Select “Spring”
- What year is this for? Select “2024”
- When did you enter the US? **Check your entry stamp!**
- What is your passport expiration date? **Check your passport!**

Step #8: **Check** the box to digitally sign the Information Verification

Step #9: Upload the pictures of your **passport**, your **F-1 visa sticker**, and your **most recent US entry stamp**

Step #10: Click the **Submit** button