

# Global X Mentor Guidelines

**Thank you for being a Global X mentor this semester!** We are grateful for a campus full of enthusiastic, hospitable Dukes like YOU that want to welcome international students to campus. As you navigate being a Global X mentor and getting to know your mentee, here are a few helpful guidelines:

1. **Setting up a time to meet is *your* responsibility.** We ask that you meet up with your mentee **5-10 times** throughout the semester, from the *Kick Off* in the beginning of the semester to the *Wrap Party* near the end, so that you two can really get to know each other. We absolutely encourage you to ask your mentee what they would like to do and what interests them - but ultimately, the responsibility to take the initiative and set up definitive times to meet lies with you.
2. If you are **having trouble communicating or getting in touch** with your mentee, please let us know. We are here to help you and be a resource for you, but we can't do that if we're not aware you're having trouble.
3. **Take advantage of the mentor GroupMe!** It is there to provide you with a convenient channel to communicate with ISSS, if needed, but also for you to connect with other mentors. You can find out what other Global X teams are doing throughout the summer, or even arrange a time to hang out as a group.
4. Please keep yourself educated on **campus resources** for students, so that if your mentee brings up something they are struggling with, you know where to point them. For example, if your mentee mentions they are having difficulty in one of their classes, you could advise them to go to the appropriate Learning Center. If they are dealing with a particularly concerning situation or you feel like you are in over your head, please let ISSS know so that we can find the appropriate resources for your mentee.
5. We recognize that **religion** plays an important part in many people's lives, and it may affect your daily activities, the student orgs you participate in, or how you view your own culture. However, please do not share about your religion in a way that attempts to evangelize your mentee. If you would like to invite your mentee to a religious event or celebration of a religious holiday, please clearly communicate the nature of the event to them *before* the event, and allow them the opportunity to decline. Religious evangelism is not permitted and may result in removal from the Global X Program.

If there is anything that the ISSS team can do better to come alongside you and help you as you welcome new international students to JMU, please let us know:

- Email Molly ([mcgillmm@jmu.edu](mailto:mcgillmm@jmu.edu)) or Marlee ([meikramk@jmu.edu](mailto:meikramk@jmu.edu))
- Call Molly at (540) 568-6119
- Use the GroupMe to get in touch
- Stop by the CGE office on the 2nd floor of Madison Hall and ask to speak with one of us. If we're available, we're happy to have a chat!

*Thank you! We could not do this without you!!*