



**Student Information**

\_\_\_\_\_

Name

\_\_\_\_\_

Student ID Number

\_\_\_\_\_

School Email Address

\_\_\_\_\_

Date of Birth

\_\_\_\_\_

Full Program Name

\_\_\_\_\_

Term

**Intent to Withdraw**

With my signature below, I officially submit my withdrawal from my currently-enrolled study abroad program. I have read and understand the Study Abroad Cancellation, Withdrawal, and Refund Policy and have read and understand the specific policies related to my program type. I acknowledge that I am responsible for charges related to my withdrawal, including both current charges as well as for charges billed as penalties for my withdrawal.

**Request for deposit transfer (JMU Semester Programs ONLY)**

With my signature below, I officially request to transfer my enrollment and program deposit from my current term to the \_\_\_\_\_ term. I understand that my deposit can only be transferred once within the same semester program. I understand that CGE will consult with the program's director to ensure such a transfer is possible, and that if not, I will not be refunded the deposit.

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

To submit in person or by mail: Center for Global Engagement, Holland Yates Hall, 2<sup>nd</sup> Floor. To submit via e-mail attachment: [studyabroad@jmu.edu](mailto:studyabroad@jmu.edu). The official date of withdrawal is the date in which the CGE receives this form either via hard copy or e-mail.

Office Use Only

Date Received			
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