

ATTENDANCE VERIFICATION

1 What is attendance verification?

Attendance verification is a one-time collection of "yes" or "no" responses that faculty are required to complete for their class(es) after each semester's census date (including summer and winter sessions) via rosters created for the instructors in MyMadison. The determination of "yes" or "no" is based on whether each student has engaged in some form of academic activity up to that point in the semester.

Note: This affects all students at JMU, not just those who are receiving financial aid.

2 What does academic activity mean?

According to the Dept of Education, academic engagement includes:

- Physically (or virtually) attending a live (not pre-recorded) class
- Submitting an assignment
- Taking an assessment or exam
- Participating in a tutorial, webinar or other instruction that is interactive
- Participating in a study group, group project, or an online discussion assigned by the instructor
- Engaging with the professor to ask a course-related question

3 What happens if my professor enters "No"?

- You will receive an email from the Registrar's Office saying that because of non-activity, you will be administratively withdrawn from that course.
 - This will not reduce your tuition charges.
- If you have financial aid, we will review it to see if changes need to be made.

4 What happens if my professor doesn't respond?

- If rosters are left blank after the 7-day deadline, instructors are contacted to submit their responses via email to our office for manual entry.
- If instructors do not respond to our inquiries, we then contact students about the issue to see if that can elicit the response needed.

5 Can a "No" response be changed?

- It can but it is completely up to the instructor and you would need to contact them to discuss your options.

6 What are the census dates?

Summer 2023

- May 17 (1W1)
- May 25 (2W1)
- May 26 (4W1)
- May 31 (6W1)
- June 1 (8W1)
- June 3 (10W)
- June 6 (12W)
- June 8 (2W2)
- June 24 (4W2)
- June 30 (8W2)
- July 12 (6W2)
- August 17 (CLN)

Spring 2024

- January 4 (WS1)
- January 5 (WS2)
- January 10 (WS3)
- February 6 (Semester)
- February 6 (7W1)
- April 4 (7W2)

Fall 2023

- September 12 (Semester)
- September 12 (7W1)
- November 1 (7W2)

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Questions?



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