



2024-2025 Non-Tax Filing Form

Office of Financial Aid & Scholarships
738 S. Mason St., MSC 3519
Harrisonburg, VA 22807
Phone: 540-568-7820
Secure Fax: 540-568-7994
Email: verification@jmu.edu

STUDENT NAME: _____ STUDENT ID: _____

If you did not file taxes or were not required to file taxes in 2022 we must have official verification of your non-tax filing status.

A 2022 Non-Tax Filing Letter may be obtained by:

- Going to <https://www.irs.gov/> and select "Get Your Tax Record"
 - Print off and Submit a copy of the Non-Tax Filing Letter

OR

- Mail or fax the Paper Request Form (4506-T Form) **to the IRS**. *Return a copy of the 4506-T Paper Request Form to our office*
 - A copy of the Non-Tax filing form will be mailed to the home address. Please submit a copy once you receive the document.

2022 Non-Tax Filing ___ Parent ___ Student ___ Spouse

Not required to file a 2022 tax return, were not employed, and had no income earned from work in 2022.
OR

Were employed in 2022. List below the names of all employers, the amount earned from each employer, and whether a W-2 was issued. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	Issued W-2	Amount Earned in 2022
<i>(Example)</i> ABC's Auto Body Shop	Yes	\$4,500.00
Provide copies of all 2022 W-2's issued by the employer.		

A. Sign this Worksheet

By signing this worksheet, I certify that all the information reported on this form is complete and correct.

We do not accept electronic or typed signatures.

Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.