Appeal Form for Class Eligibility for Financial Aid

Student Name	Student ID	Semester

Before submitting an appeal, please note:

- Aid is not impacted unless you have fewer than 12 credit hours showing as financial aid eligible.
- Your appeal cannot be granted if you are repeating a class to receive a better grade for personal reasons and/or to become more competitive for graduate school.
- Make sure that you have officially declared all desired plans (majors, concentrations, etc.) prior to submitting an appeal. Appeals submitted for classes that are required for plans which have not yet been officially declared may be denied.
- If you are appealing to receive financial aid for a course that needs to be directed in order to satisfy an unsatisfied requirement on your academic requirements report, then do not complete this form. Contact your advisor to initiate a course directive.

Complete this appeal form only if all of the following scenarios apply to you:

1. You have completed a FAFSA and wish to utilize financial aid this semester, **AND**
2. You are enrolled in a class(es) this semester and your "My Class Schedule" in MyMadison displays "No" under the "Eligible for Financial Aid" Column (i.e., the course is not eligible for financial aid), **AND**
3. Your MyMadison "My Class Schedule" shows fewer than 12 credit hours as financial aid eligible, **AND**
4. Your financial aid ineligible class(es) fall into one of the categories below:
    - **A.** Required course for major.
    - **B.** Required in order to raise GPA (major, minor, or cumulative) **above 2.0** for graduation.
    - **C.** Required in order to replace test/transfer credit.
    - **D.** Required course(s) to achieve 50% of required cumulative credit hours earned from a 4-year institution.

Last Check: Does the statement below apply to you?
I cannot graduate without taking the following class(es); therefore it/they should be eligible for financial aid.
If yes, complete the sections below:

Course Subject and Catalog #	Course Title	Credit Hours	Required for (A, B, C, or D)

Rationale for the appeal: _____

_____

_____

Student Signature	**Date**
Advisor Printed Name	**Date**
Advisor Signature	**Date**

Advisor Note: If the class(es) in question are replacing/being directed to satisfy an unmet requirement, a **course directive** should be submitted to The Registrar's Office in lieu of completing this form.

Submit your appeal via one of the following methods:

- In Person: 5th floor of the Student Success Center
- Scan and Email: finaid_adjustments@jmu.edu
- Fax: (540) 568-7994
- Mail: Office of Financial Aid & Scholarships

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