Substitute W-9 Form

Request for Taxpayer Identification **Number and Certification**



Revised March 2022 Please select the appropriate Taxpayer Identification Number (EIN or SSN) type and ☐ Social Security Number (SSN) enter your 9 digit ID number. The EIN or SSN provided must match the name given on the "Legal Name" line to avoid backup withholding. If you do not have a Tax ID ☐ Employer Identification Number (EIN) number, please reference "Specific Instructions - Section 1." If the account is in more than one name, provide the name of the individual who is recognized with the IRS as the responsible party. Unique Entity Identifier (UEI) (see instructions) Legal Name: **Business Name: Entity Type Entity Classification Exemptions (see instructions)** Section 1 -Taxpayer Identification □ Individual □ Corporation ☐ Professional Services ☐ Medical Services Exempt payee code (if any): ☐ Sole Proprietorship ☐ Political Subdivision ☐ S-Corporation ☐ Legal Services (from backup withholding) ☐ Partnership ☐ Real Estate Agent ☐ Joint Venture ☐ C-Corporation ☐ Disregarded Entity □ Trust ☐ VA Local Government ☐ Tax Exempt Organization Exemption from FATCA reporting code (if any): □ Estate ☐ Limited Liability Company ☐ Federal Government ☐ OTH Government ☐ Government ☐ Partnership □ VA State Agency ☐ Other ☐ Non-Profit □ Corporation **Contact Information** Name: Legal Address: **Email Address: Business Phone:** City: State: Zip Code: Fax Number: Remittance Address: Mobile Phone: Alternate Phone: City: Zip Code: State: Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and Section 2 - Certification 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined later in general instructions), and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See instructions titled Certification

Printed Name:	
Authorized U.S. Signature:	Date: