

Grand Ballroom

Please return to Festival Operations
 Room 2010, MSC 4201
 568-1715 (phone), 568-2599 (fax)

Event Title: _____

Org / Dept Name: _____

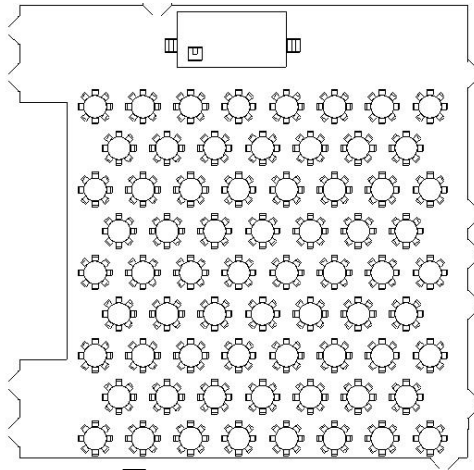
Event Date(s): _____

Event Time: _____ am / pm to _____ am / pm

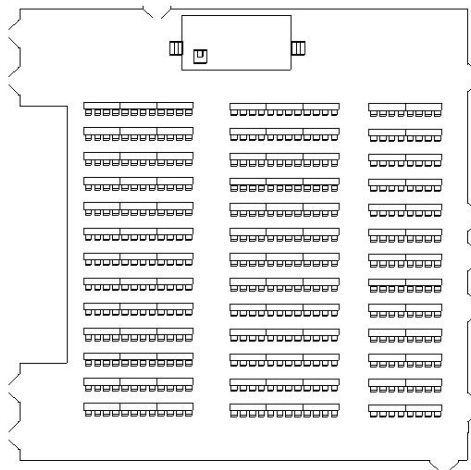
Contact Name: _____

Contact Phone #: _____

Estimated Attendance: _____

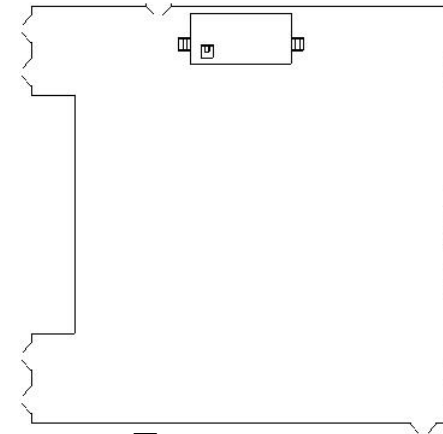


Banquet
 _____ Chairs (max 480)
 _____ Tables 5 ft round (max 60)

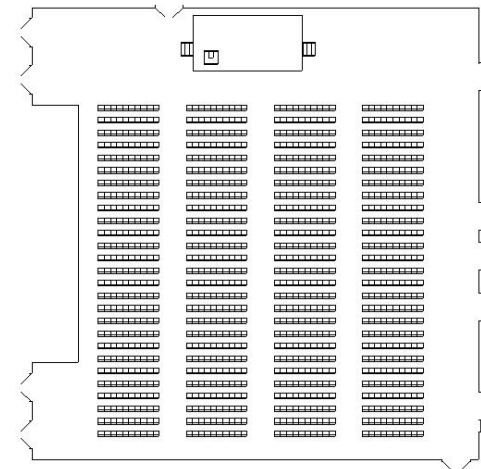


Classroom
 _____ Chairs (max 416)
 _____ Tables (max 104)

- Extra Equipment**
- ___ Stage (stays in room all the time)
 - ___ Podium on the stage w/computer, VCR, DVD & microphone
 - ___ Ceiling mounted projector
 - ___ Flipcharts
 - ___ Digital baby grand
 - ___ Dance floor
 - ___ Wireless mics
 - ___ Wired mics
- * For Event Service needs call: 568-1715*



Empty



Theater
 _____ Chairs (max 1000)