

Ballroom B/C

Please return to Festival Operations
 Room 2010, MSC 4201
 568-1715 (phone), 568-2599 (fax)

Event Title: _____

Org / Dept Name: _____

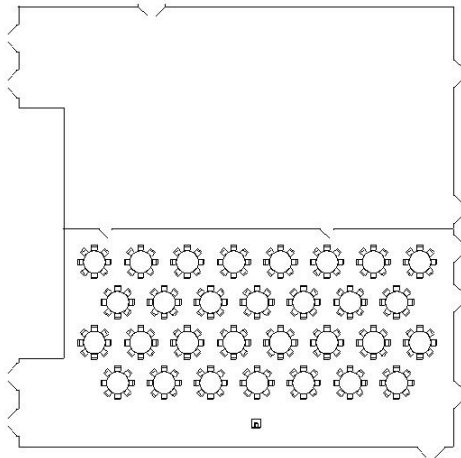
Event Date(s): _____

Event Time: _____ am / pm to _____ am / pm

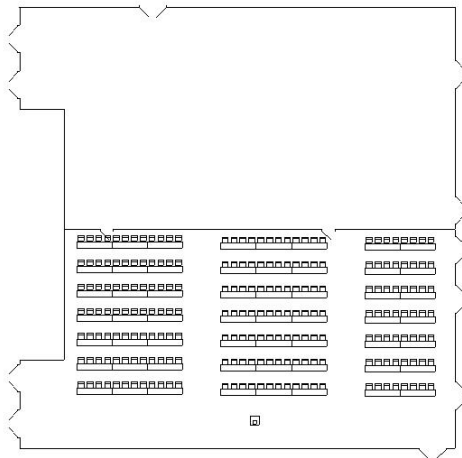
Contact Name: _____

Contact Phone #: _____

Estimated Attendance: _____



Banquet
 _____ Chairs (max 240)
 _____ Tables 5 ft round (max 30)

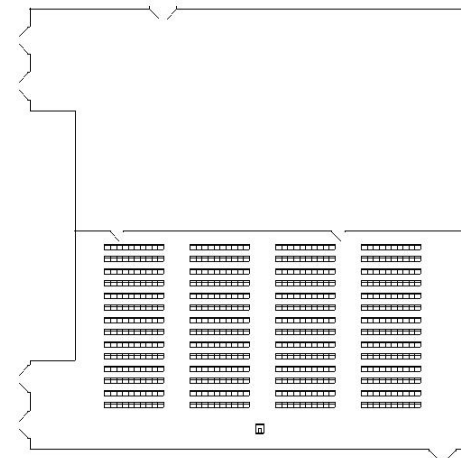


Classroom
 _____ Chairs (max 224)
 _____ Tables (max 56)

Extra Equipment

___ Stage
 ___ Podium w/mic
 ___ Mobile computer cart w/projector
 and VCR/DVD
 ___ Flipcharts
 ___ Digital baby grand
 ___ Dance floor
 ___ Wireless mics
 ___ Wired mics

** For Event Service needs call: 568-1715*



Theater
 _____ Chairs (max 560)