

JMU Facilities News

June 2018

Summer Employment

Things are winding down, the students have left and it's time to prepare for summer fun and relaxation! Wrong! As we in JMU Facilities Management know, summer is an extremely busy time! While much of the campus is home for summer break, this is the time that our crews/shops are able to clean, maintain and repair areas that are unavailable during the school year. This is a huge undertaking and demands additional help to accomplish these projects prior to the faculty and students returning to campus. Therefore, JMU FM hires roughly 40 – 50 summer helpers each year! There are summer workers performing landscaping, painting, maintenance room clearance, Geographic Information Systems (GIS), boiler maintenance and HVAC tasks. They all play a vital role in ensuring that the campus is in tip top shape and ready for new inhabitants come August.

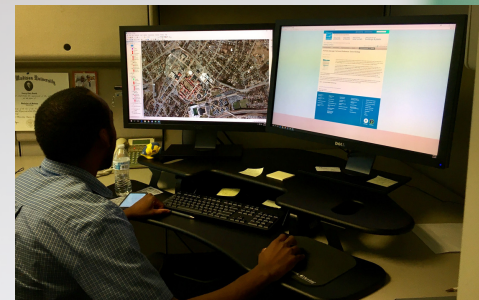
Daniel King, Painter Senior, said that, "there is no way that the Paint shop could complete all of their summer projects (in addition to the usual work orders) without summer help." For the Paint shop the summer months are the only time that they are able to access the dorms on campus and they have limited time to get in, paint and get out before the students return. Last summer the paint crew was averaging a completion rate of 70 walls per day!

Last year was the first year that we employed summer workers to clean the roughly 500 mechanical rooms on campus. Years of repair work, preventative maintenance, renovations, and departmental projects have resulted in building mechanical spaces collecting a plethora of equipment, parts, pieces, trash, and debris. Last year, a team of three summer employees visited each and every mechanical room on campus to assess these valuable spaces. Their objectives were simple, lose the clutter, free up the space for access by maintenance personnel, and alleviate combustible and hazardous materials storage that could pose a threat to safe building operations. It may seem like a small contribution, but it was a job we had been unable to accomplish for years due to an extremely busy work load and a need to place workers on more pressing tasks. These summer workers are without a doubt a welcome addition to the JMU team and are critical to maintaining a safe work environment and properly functioning facilities.

Not only is summer help beneficial to JMU but it also teaches valuable work and life skills to the employees. This is most of the summer workers' first jobs and the supervisors and team leaders must take the time to train and educate not only on the job responsibilities, but also the other essential skills for success, such as: dependability, punctuality, work ethic, team work, flexibility and communication skills. These are skills that will assist and guide their professional careers in the future.

Stacie Bailey is a three time returner as a Summer Painter. When asked about what she has learned during her summer employment, she expressed how she has formed so many relationships and has developed a skillset that she can use in her professional and personal life. Stacie has also learned the importance of teamwork and seen how everyone plays their part to form a bigger goal. She also conveyed how helpful her experiences have been while she is transitioning into her future career.

Avery Smith is a current JMU Facilities Management employee serving as a GIS Analyst. He began this full time job with us in November 2017, however, he began his time with JMU as a summer employee in 2017. He worked the summer of 2017 assisting the Engineering Department, specifically the areas of sustainability and GIS. Avery shared that he learned many valuable work skills while employed as a summer employee with JMU, such as the importance of team work, timeliness and communication that will serve as a foundation as he continues his professional journey.



We are so grateful for all of our summer helpers and the assistance they provide!

Changes to *Earning Overtime Leave*

FM is currently in the process of updating our timecard system. While going through this process, a business decision was made to eliminate the ability to earn overtime leave. If an employee currently has a leave balance, those balances will remain and employees will be able to utilize those leave hours at their discretion. This change will be implemented once the new timecard system has been completed which could possibly be in July 2018. If there are any questions regarding this information, please see your supervisor, manager, or FM Payroll at fm_payroll@jmu.edu



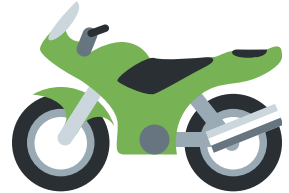
Caught in the A.C.T. June Recipients

Dustin Smith (Warehouse) for his excellent teamwork and customer service to FM Capital Accounting in completing multiple orders in a timely manner that helped close out a project for East Tower.

Debra Turner (Transportation) for her customer service and for the wonderful first impression she created of JMU for a visiting family by noticing they were lost, directing them to the correct lot, finding another lost family, and getting them all to the appropriate location.

JMU Employees and Friends Summer Rides

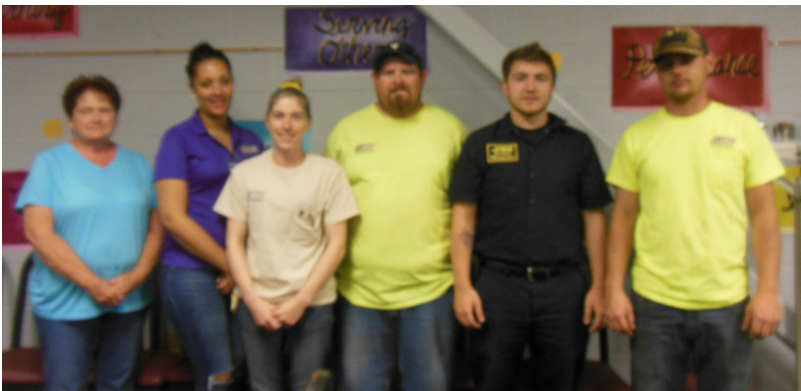
Brian Owens, Trades Manager, has set up motorcycle drives every Friday at noon during the summer until August 17. They will meet in the front parking lot of Memorial Hall. All bikes, family and friends are welcome. Rides will be posted weekly on bulletin boards. Contact Brian at owensbp@jmu.edu or 568-6870 for more information!



Announcements

- July 4: University closed for Independence Day
- DMV 2 Go: Thursday, July 12 from 9:00am to 4:00pm on the 2nd floor of Wine Price. This service will not include testing

New Hires



Juanita Blose (HSKP), Courtney Scott (HSKP), Sarah Baker (Emergency Power), Melvin Morris (Landscape), Jacob Payne (Power Plant), Daniel Brown (Landscape)

Retirements



Joyce Wilkins (HSKP) is retiring June 24 after 18 years of service.

JMU Facilities Birthdays for June

Cheryl Smith 6/3
Sandra Huffman 6/4
William Bauer 6/4
Stephen Pittella 6/5
Daniel Adkins 6/5
Rebecca May 6/6
Betty Shifflett 6/6
Barry Smith 6/6
Teresa Karres 6/6
Shirley Comer 6/7
William Ingram 6/8
Patsy Delawder 6/8

Steve Lackner 6/8
Stephanie Thompson 6/10
Bobby Morris 6/11
Julia Huffman 6/11
Katharine Wright 6/11
Gerard Smith 6/11
Wendy Schwister 6/11
Cherry Herring 6/11
Eric Jenkins 6/12
Michael Botkin 6/12
Jesse Lam 6/13
David Kipps 6/14

Jessica Ritchie 6/15
Kristian Eric Sours 6/16
Beverly Goolsby 6/18
Roger Southerly 6/19
Steven Brubaker 6/20
Robert Hume 6/20
Jessica Knicely 6/21
Daniel Reid 6/23
Mitchell Propst Jr 6/23
Randy Smith 6/24
Shirley Shoemaker 6/24
Reba Mitchell 6/25

Cynthia Shifflett 6/26
Jennifer Stepp 6/26
Brandan Baker 6/26
Robert Weese 6/27
Melissa Mayhew 6/28
William Benton 6/28
Isaac Wilson Dean 6/28
Gary Shears 6/29
Steven Troy 6/29
Barbara Coates 6/29
Thomas Barr 6/30